

## Municipalité de Sheenboro

Minutes of a regular meeting held at the usual place and time on Monday June 3<sup>rd</sup> 2013, under chairmanship of his worship Mayor Mr. Dick Edwards with the presence of the following councillors. Seat # 1 Mrs. Carole Nevills # 2 M. John Brennan, # 3 Mr. David Prentice, # 4 Mrs. Doris Venasse Ranger, # 5 Mr. Lawrence Gleason, # 6 Mrs. Karen Shea.  
Mr. Fernand Roy Director-General is also present.

**63-06-2013 Adoption of the agenda**

Moved by councillor Mrs. Doris Ranger that we adopt the agenda with the following additions: Culverts , MRC and ZEC.

Adopted

**64-06-2013 Acceptance of last month's minutes**

Moved by councillor Lawrence Gleason that we accept last month's minutes as presented.

Adopted

**Visitor:** We had Mr Larry Carroll asking council if and how Hudson Bay and Ferguson Bay road could be made recognized public roads. The original owner of the land the road sit on was Eldon Jennings. The question is referred to the road committee.

**Visitor Mr. Glynn Fleury Fire Chief:**

Gives the break down on Fire prevention for the month.  
Council request fire department presence during Canada Day celebrations

**65-06-2013 Modify the street name..**

Moved by councillor Mr. David Prentice that we proceed to modify the name from Tripp North to Downey's Bay road inform the Commission of Toponomy.

Adopted

**66-06-2013 Change road project recommended by CIMA+**

Moved by councillor Mrs. Doris Venasse Ranger that we proceed with doing Mountain road rather than Sullivan for the paving following the obstacles identified by Cima .

Adopted

**Road work report: The Calcium is planned for June 20th 2013.**

We will invite Fleming and Kidd to bid on gravel supply and delivery.  
If any digging is required the contractors are responsible for the underground wires .

Brushing around traffic signs need to be done specially on Sarah road.

**67-06-2013 Burning by-law**

Moved by councillor Mr. David Prentice that we adopt the proposed burning by-law as read.

## **Municipality of Chichester Municipality of Sheenboro Open Burning By-Law**

### Article 1

No burning is allowed between March 16 and October 31, *except for* a small confined fire, supervised at all times and used to cook food or to provide warmth. These fires may be no larger than one meter in diameter and one meter high. The person in charge must have ready access to a source of water.

### Article 2

Burning of brush and light debris will be allowed from November 1 to March 15. However, the person responsible for the fire must inform the Fire Chief or his designate of the burning as a safety precaution, at least 24 hours in advance.

Article 3

If the Fire Department is called to extinguish a fire that spreads out of control from a fire permitted in Article 1, or 2 ; a minimum charge of \$500 will apply, with additional fees for each hour that Fire Department personnel are required to be present.

Article 4

Burning may be restricted by provincially responsible bodies or by the Fire Chief or his designate during any exceptionally dry conditions in the locality. It is the responsibility of the person who is in charge of the burning to ensure that no such restrictions are in effect.

Article 5

The smoke or other emissions from a fire shall not travel to a neighboring property to such an extent or degree that it may cause discomfort to persons, loss of enjoyment or normal use of the property, interference with the normal conduct of business, or damage to property.

The smoke or other emissions from the fire shall not travel across any public roadway to the extent or degree that it may cause a public safety hazard to any person traveling on the roadway.

Article 6

No material is to be burned for commercial purposes or gain.

Article 7

This by-law will come into effect according to law.

Mayor Mr. Dick Edwards: \_\_\_\_\_

Director-General Mr. Fern Roy: \_\_\_\_\_

Adopted

**68-06-2013 Fire department establishment by By-Law.**

Moved by councillor Mr. John Brennan that we adopt the establishment of the Fire department with a by-law.

**MUNICIPALITÉ OF SHEENBORO**

59 SHEENBORO ROAD  
SHEENBORO QC JOX 2Z0

A By-law to Establish and regulate a Fire Department in the municipality of Sheenboro

Whereas the Fire Protection and prevention Act authorizes the council of a municipality to establish, maintain and operate a fire department.

Whereas, a notice of motion was given by councilor Brennan at April 8<sup>th</sup> 2013 meeting concerning this by-law.

Consequently Councilor Brennan move that the present by-law be adopted :

Now therefore the Council of the municipality of Sheenboro hereby enacts as follow:

1. A fire department for the Municipality of Sheenboro be known as the Sheenboro Volunteer fire department is hereby continued and the head of the Fire Department shall be known as the Fire Chief.
2. In addition to the Fire Chief, the Council shall appoint a Deputy Chief and such number of other officers and members as may be deemed necessary by the Council.
3. The Fire Chief shall recommend to the Chief administrative Officer the appointment of any qualified person as a member of the Fire Department, subject to the approved hiring policies of the Corporation.
4. Persons appointed as members of the Fire Department to provide fire protection services shall be on probation for a period of 12 months, during which period they shall take such special training and examination as may be required by the Fire safety cover plan.

5. The remuneration for all volunteer members shall be determined by council on the recommendation of the MRC.
6. The fire chief is responsible to council for proper administration and operation of the Fire department including all fire department functions and programs and will ensure compliance with the fire cover safety plan.
7. The fire chief will implement all approved policies and standards to protect the Fire fighters and the equipment in accordance with the fire cover safety plan. The Fire chief will also implement policies to educate the citizens in mater of prevention of fire.
8. The fire chief will submit annually to council an operation budget as well as a capital need budget.
9. The fire chief as the power to mandate any other officer to take charge of a fire when he cannot be present.
10. The fire chief may reprimand, suspend or recommend dismissal of any member of the fire department if for a just cause and reason he deems it necessary.
11. Prior to any suspension or dismissal of a member , the Fire chief shall immediately report in writing for approval, the suspension or dismissal to the Chief Administrative Officer.
12. A volunteer firefighter shall not be dismissed without the opportunity for a review of termination and explain the case.
13. The Fire Chief shall take all proper measures for the prevention , control and extinguishment of fires and the protection of life and property and shall exercise all powers mandated by the Fire Protection and Prevention Act, and the Fire cover safety plan. The Fire Chief shall be empowered to authorize:
  - a. Pulling down or demolishing any building or structure to prevent the spread of the fire.
  - b. all necessary actions which may include boarding up or barricading of building or property to guard against fire or other danger, risk of accident, when unable to contact the property owner.;
  - c. use of equipment to assist with suppression or demolition and the recovery of such costs;
  - d. Recovery of expenses incurred by such actions for the municipality in the manner provided through the municipal act, the Fire protection and prevention act and any other relevant legislation.
14. The fire department shall not respond to a call with respect to a fire or emergency outside the limits of the municipality without having a mutual agreement signed between the municipalities being serviced. Exceptionally the Mayor or Deputy Mayor may authorize an intervention if an urgent emergency request is made for our assistance. The Fire chief may if in his opinion the fire threatens property in the municipality or property situated outside the municipality that is occupied or own by the municipality. Or on a property that has a specific arrangement with the Fire department. And in a municipality that is part of a regional emergency plan.
15. The municipality of Sheenboro Volunteer fire department accepts no liability for the delay or inability to supply the services due to the provisions or approved services limited services or due to the existence of unsafe or hazardous conditions encountered en route or at the fire scene, impeded access to property or environmental factors constraints.

This by-law comes into force and effect on the day of passing and publication.

Mayor Dick Edwards: \_\_\_\_\_

Director-General Fernand Roy: \_\_\_\_\_

Adopted

We need to get First aid kits one for the office and one for the land fill site. They should be identified as Municipal property We also need fire alarms in the school.

**69-06-2013 Invite tenders for snowplowing for 2013-2014 season.**

Moved by councillor Mr. Lawrence Gleason that we proceed with the invitation for snow-plowing tender for the coming season only invite 6 local contractors. In the work definition include cleaning at the brush pile as well as the landfill site and school parking. .

Adopted

Councillor Mr. John Brennan informs council that he has two culverts accessing his property that needs to be replaced. They should have been replaced at the same time all others were being replaced.

The case is referred to the road committee.

We received a bill for levy for the past 3 years. Council does not believe they should pay this bill.

**70-06-2013 Legal opinion on levy**

Moved by Mayor Dick Edwards to seek legal advice on paying for a back levy for gravel delivered since 2010.

Adopted

We will contribute 50\$ for the memorial park flowers. Make payment to the Sheenboro RA Association

**71-06-2013 Payments of the bills**

Moved by councillor Mrs. Carole Nevills that we pay the bills of the month as listed except the adjustment for CIMA + 14 103.\$

Adopted

The two bids for the Fire Truck Levasseur \$ 135 072.63

Heloc Ltée 141 396.25\$

The recommendation of the ombudsman for off road rescue should be directed to the ZEC.

We need to order a street sign (Dark horse lane)

**72-06-2013 Closed**

Moved by councillor Mr Lawrence Gleason that we close this meeting at 9:45 P.M.

Adopted

Mayor Mr. Dick Edwards: \_\_\_\_\_

Director-General Mr. Fernand Roy: \_\_\_\_\_