

Minutes of a special meeting to present and adopt the 2016 budget. Meeting held on December 14th 2015 at 4:30P.M. at the usual place. Under chairmanship of her worship Mayor Mrs. Doris Ranger the following councillors are present Seat # 2 Mr. John Brennan, # 3 Mr. Donald Kreiger # 6 Mrs. Karen Shea
Mr. Fern Roy Director-General is also present.

S-01-14-12-2015 Opening of the meeting

Mayor Ranger opens the meeting and welcomes all in attendance.

S-02-14-12-2015 Adoption of the 2016 Budget

Moved by councillor Mr. Donald Krieger that we adopt the 2016 budget as presented. The payments will be due on April 1st and July 1st.

Adopted

S-03-14-12-2015 Adoption of the mill Rate for 2016.

Moved by councillor Mrs. Karen Shea that we reduce the mill rate to .69 from .965. Because of the new valuation role.

Adopted

S-04-14-12-2015 Interest rate

Moved by councillor Mr. John Brennan that we set the interest rate for late taxes at 10% per year same as last year.

Adopted

S-05-14-12-2015 Closed

Moved by councillor Mrs. Karen Shea that we close this meeting.

Adopted

Mayor Mrs. Doris Ranger: _____
Director General Mr. Fernand Roy: _____

Procès-verbal d'une rencontre spéciale tenue le 14 décembre 2015 à 16 heures 30 à la salle municipale de Sheenboro dans le but d'adopter les prévisions budgétaires 2016. Sous la présidence de son honneur la maire Mme Doris Ranger quorum fut atteint avec la présence des conseillers suivants; Sièges # 2 M. John Brennan, # 3 Mr. Donald Krieger, # 6 Mme Karen Shea. Fernand Roy directeur général est aussi présent.

S-01-14-12-2015 Ouverture de la rencontre.

Mme Doris Ranger Maire ouvre cette séance spéciale et remercie tous présents.

Adoptée

S-02-14-12-2015 Adoption du budget 2016

Proposé par Mr. Donald Krieger d'adopter le budget 2016 tel que présenté. Et que les paiements soient dus les 1 avril et 1 juillet comme l'an passé.

Adoptée

S-03-14-12-2015 Taux de taxation pour 2016

Proposé par la conseillère Mme Karen Shea d'établir le taux de taxation 2016 à .69 cette réduction est pour s'ajuster au nouveau dépôt de rôle. Réduction de .965 à .69.

Adoptée

S-04-14-12-2015 Taux d'intérêt

Proposé par M. John Brennan de garder le taux d'intérêt le même soit à 10% pour les arriérages.

Adoptée

S-05-14-12-2015 Fermeture

Proposé par Mme Karen Shea de fermer cette rencontre.

Adoptée

Maire Mme Doris Ranger: _____
Directeur général M. Fernand Roy: _____

**THE MUNICIPALITY OF SHEENBORO
BUDGET ESTIMATES
STATEMENT OF FINANCIAL OPERATING ACTIVITIES FOR FISCAL PURPOSES
PERIOD ENDED DECEMBER 31, 2016**

	Budget 2016
Revenue	
Tax revenue	474 210
Grants in lieu of taxes	39 012
Transfers	548 160
Services provided	3 000
Assessment of rights	10 017
Interest	3 000
Other revenue	11 400
	1 088 799
Operating expense	
General administration	215 481
Public security	122 839
Transportation	251 356
Environmental health	61 438
Urban planning and regional development	30 222
Recreational and cultural activities	30 796
Costs of financing	1 200
	713 332

Surplus (deficit) for the period - before reconciliation **375 467**

Reconciliation for fiscal purposes

Appropriations

Investing activities (441 000)
Unappropriated accumulated surplus 65 533

(375 467)

Surplus (deficit) for the period for fiscal purposes **(0)**

**THE MUNICIPALITY OF SHEENBORO
BUDGET ESTIMATES
ANALYSIS OF REVENUE
PERIOD ENDED DECEMBER 31, 2016**

Budget 2016

TAXES

Based on valuation

Taxable value 68 726 100X .69/100\$ 474 210

474 210

GRANTS IN LIEU OF TAXES

Public lands grant

39 012**TRANSFERS****Conditional transfers**

Excise tax

380 000

Road maintenance grant

120 195

Road improvement grant

20 000

Recycling grant

11 250

MADA

5 250

Student grant

1 865

Emploi Qc Grant

9 600

548 160**SERVICES PROVIDED****Services provided municipal bodies**

Services to TNO - dump

3 000**ASSESSMENT OF RIGHTS**

Licenses and permits

1 500

Transfer duties

8 517

10 017**INTEREST**

Interest on arrears

3 000

3 000**OTHER REVENUE**

Other(Land Sale)

11 000

Sale of scrap metal

300

Transfer Station donations

100

11 400

**THE MUNICIPALITY OF SHEENBORO
BUDGET ESTIMATES
ANALYSIS OF OPERATING EXPENSES
PERIOD ENDED DECEMBER 31, 2016**

Budget 2016

GENERAL ADMINISTRATION

Legislation

Mayor and Councillors - remuneration	17 000
Mayor and Councillors - allowance	8 500
Mayor and Councillors - employer's share	840
Mayor and Councillors - travel and convention	6 500
Receptions	1 200
F.Q.M.	1 029
Newsletter	250

35 319

Financial and administrative management

Secretary	47 000
Employer's share	6 100
Secretary - travel allowance	3 000
Audit fee	9 200
Professional services	7 100
Office supplies	4 500
Computer program	2 500
Postage	2 000
Telephone	3 000
Office Insurance	1 355
Office maintenance	6 000
Office - heating	4 000
Office - hydro	2 000
Overhead expense - 10%	3 446

101 201

Election expense

Remuneration
Public notices
Supplies

0

Assessment

M.R.C. de Pontiac 35 808

Other

Public notices 500
Errors and omissions insurance 540
Liability insurance 2 860
Legal fees 2 000
Grants, donations 3 000
Association fees 1 250
M.R.C. de Pontiac - other administrative expenses 33 003
43 153

215 481

**THE MUNICIPALITY OF SHEENBORO
BUDGET ESTIMATES
ANALYSIS OF OPERATING EXPENSES
PERIOD ENDED DECEMBER 31, 2016**

Budget 2016

PUBLIC SECURITY

Police protection

Government of Quebec 69 356

Fire protection

Remuneration 3 000
Fire chief wages and benefits 4 000
Fire rescue unit expense 1 000
Municipal contribution - fire department budget 2 000
Fire - 911 dispatching services and tower maintenance 4 000
M.R.C. de Pontiac 5 251
Fire supplies, equipment and pagers 7 000
Fire hall - telephone 500
Training 6 000
Fire department inspections 2 000
Communication licence 70
Fire hall - heat 1 200
Fire hall - electricity 300
Fire hall - insurance 176
Fire hall - maintenance 50
Fire hall - snow removal 600

Fire vehicles - insurance	1 500
Fire vehicles - licences	1 500
Fire vehicles - maintenance	3 000
Fire hydrant inspection and installation	4 000
Sheen administration charge	1 000

48 147

Civil protection

Civil emergency plan / Red Cross	2 150
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Other

M.R.C de Pontiac - animal control	2 886
Sheen Wild Animal Control.	300
	3 186

122 839

**THE MUNICIPALITY OF SHEENBORO
BUDGET ESTIMATES
ANALYSIS OF OPERATING EXPENSES
PERIOD ENDED DECEMBER 31, 2016**

Budget 2016

TRANSPORTATION

Municipal roads

Overhead expense - 60%	41 356
Equipment rental	30 000
Grading contract	25 000
Road maintenance + Brushing	10 000

Culverts	2 000
Sand and gravel	20 000
Calcium	7 500
Gas, oil	600
Small tools	400
Cold patch	5 000
Other - MRC for Schyan Road	4 000

145 856

Snow removal

Equipment rental	500
Snow removal contract	100 000

100 500

Street lighting

Electricity	2 500
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Traffic

Road signs	2 500
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251 356

ENVIRONMENTAL HEALTH

Domestic garbage

M.R.C. de Pontiac - waste management	3 099
Remuneration	1 000
Equipment rental	1 400
Dump maintenance	1 500
Waste disposal - contract	32 000
Overhead expense - 7.5%	5 170

44 169

Secondary materials

Recycling	12 000
Other services environment correction	100
Overhead expense - 7.5%	5 170

17 270

**THE MUNICIPALITY OF SHEENBORO
BUDGET ESTIMATES
ANALYSIS OF OPERATING EXPENSES
PERIOD ENDED DECEMBER 31, 2016**

Budget 2016

URBAN PLANNING

Urbanism

M.R.C. de Pontiac	18 583
Professional services	400
Overhead expense - 15%	10 339
Office supplies	400
Training and convention	500

30 222

RECREATIONAL AND CULTURAL ACTIVITIES

Upper Pontiac Sports Complex	5 000
Wharf maintenance	3 000
Park maintenance	2 000
Park - overhead expenses 5%	3 446
Library - salary	650
Library - Biblio share	700
M.R.C. de Pontiac	0
Culture	5 000
Inter Generational park	10 000
West Pontiac Connects	1 000

30 796

COSTS OF FINANCING

Bank charges	1 200
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1 200

APPROPRIATIONS

Investing activities

Office furniture	0
Computer	0
Roads	25 000
Building	80 000
Recycling containers/Dump heating	4 000
Excise Grant	325 000
Lawn Mower and container	7 000
	441 000

**THE MUNICIPALITY OF SHEENBORO
BUDGET ESTIMATES
ANALYSIS OF OPERATING EXPENSES
PERIOD ENDED DECEMBER 31, 2016**

Budget 2016

OVERHEAD EXPENSE

Town - salary- all employees.	52 500
Town Salary - employer's share	7 000
Town foreman - pension plan 5%	2 077
Clothing allowance Plus Csst safety supplies	1 000
Tools and supplies	1 000
Truck - insurance	400
Truck - licence	450
Truck - fuel	3 500
Truck - maintenance	1 000

68 927

Overhead expense distributed to:

Administration building - 05%	3 446
Roads -60%	41 356
Garbage - 7.5%	5 170
Recycling - 7.5%	5 170

Urbanism - 15%

10 339

Parks - 5%

3 446

68 927