



MINUTES

Council meeting - Municipality of Sheenboro

Location: 59, Sheen road, Sheenboro

Date: 03-12-2018 Time: 7:30 PM

Attendance P R/A Attendance P R/A

Doris Ranger	X		Elaine Déry	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

Agenda Items	Discussion
1. Call meeting to order	Mayor Mrs. Doris Ranger calls meeting to order at 7h31 PM.
2. Approval of Agenda	<p>All members have received and read the Agenda. It is suggested to add the following items: 6.9 Credit Line; 12.2 13 ways to kill a community.</p> <p>01-03-12-2018 Approval of the Agenda Moved by Mrs. Karen Shea to approve the Agenda as modified.</p> <p style="text-align: center;">Adopted</p>
3. Conflict of Interests	No member declares a conflict of interests.
4. Approval of the Minutes: November 5th 2018	<p>All members have received and read the minutes. The members consider it in line with the deliberations that took place. A correction will be made to the numbering in the Varia section and Closing. The word 'concerns' will be added to the radioactive waste dump priority.</p> <p>02-03-12-2018 Approval of the minutes: November 5th 2018 Moved by Mr. Richard Bradshaw to approve the minutes of November 5th 2018 as modified.</p> <p style="text-align: center;">Adopted</p>

<p>6.5 Accountant contract renewal</p>	<p>The contract of the accountant should be renewed for the year 2019.</p> <p>07-03-12-2018 Accountant contract renewal Moved by Mrs. Lorna Brennan Agnesi to renew Gerard Labelle's contract for 2019 at 9 400.00 \$ plus taxes.</p> <p style="text-align: center;">Adopted</p>
<p>6.6 Court date – S. Morris</p>	<p>The municipality received a notice that the court case against Mr. Shamus Morris will be heard on January 14th, 2019. A mandate must be given to the Director General to officially represent the municipality.</p> <p>08-03-12-2018 Court case with S. Morris Moved by Mr. Lawrence Gleason that the Director General receives the mandate to represent officially the municipality of Sheenboro in the case opposing with Mr. Shamus Morris.</p> <p style="text-align: center;">Adopted</p>
<p>6.7 Christmas office hours</p>	<p>It is suggested to close the office during the Christmas holidays. The Director General would like to take her last week of vacation during the Holidays.</p> <p>09-03-12-2018 Christmas office hours Moved by Mrs. Karen Shea that the municipal office will be closed from December 21th 2018 to January 7th 2019.</p> <p style="text-align: center;">Adopted</p>
<p>6.8 Municipal truck</p>	<p>It is suggested that the foreman now parked the truck of the municipality in the garage after his working hours.</p> <p>The Director General sent some information on the fuel and maintenance costs for the truck. She suggests to reduce these costs. Also, the truck has lots of rust and the cabin presents openings. This is not safe for the user.</p> <p>It is suggested to ask quotations for a new $\frac{3}{4}$ tons truck.</p> <p>Some members are suggesting to wait until the municipality will purchase a new truck before asking the foreman to park it in the garage.</p>

<p>6.9 Credit Line</p>	<p>10-03-12-2018 Municipal truck Moved by Mrs. Karen Shea that, starting on January 2st 2019, the Municipal Foreman will leave the truck in the storage shed after his working hours and when he is not on duty.</p> <p>A vote is asked on the motion:</p> <p>3 against 4 in favor</p> <p style="text-align: center;">Adopted</p> <p>After a review of the financial situation and the fact that the municipality must engage a lot of funds to complete the projects with the CNL budget, it is suggested to increase the credit line at \$ 300 000.00. All members are in agreement.</p> <p>11-03-12-2018 Increase of the credit line</p> <p>Moved by Mr. John Brennan to mandate the Director General to make a request to the Centre financier Desjardins aux entreprises for the increase of the credit line LC1 of the municipality to a total of 300 000 \$. The persons authorized to sign the documentation related to this request are Mayor Mrs. Doris Ranger and the Director General Mrs. Éline Déry.</p> <p style="text-align: center;">Adopted</p>
<p>7. Economic / Development</p> <p>7.1 Building renovation</p>	<p>At the meeting with CNL, it has been agreed to finish the renovation of the building (72 hours self sufficiency emergency center) and to purchase a water tank, equipment for the boat and build a ramp for handicaps.</p> <p>The kitchen and the meeting room will be renovated; appliances and cookware purchased; new flooring; new 42 inches doors with panic set; smoke alarm detectors and emergency exit signs installed.</p> <p>12-03-12-2018 Building renovation Moved by Mrs. Karen Shea that the municipality proceeds with the proposed renovation and pay the costs with the CNL budget.</p>

<p>9.3 Double vocation grant</p>	<p>be increased by an additional amount of 20 MG, placed and compacted by following standards, to bring back the ground level. Then a new asphalt can be installed on localized surface. If the soil is not acceptable, it should be excavated and replaced. Depending on the depth to replace, a layer of MG 56 could be placed under the layer of 20 MG. This can depend on the available material.</p> <p>The water level in the creek near the site may be a cause. It is recommended to look at it during the thaw.</p> <p>There were 1000 loads from Resolu and Louisiana. Commonwealth only did around 400 loads. A compensation can be asked for Mountain and Sheen roads.</p> <p>17-03-12-2018 Double Vocation Grant Moved by Mr. John Brennan to ask to the Ministère des Transports, de la Mobilité durable et de l'Électrification des transports a financial compensation for the maintenance of the double vocation roads for a total of 7.8 KM.</p> <p style="text-align: center;">Adopted</p>
<p>9.4 Dust suppressant</p>	<p>The contract should be renewed for the dust suppressant for the year 2019.</p> <p>Since the budget for 2019 allow it, it is suggested to buy more liters in order to cover more roads. The dust suppressant helps to maintain the roads in good condition.</p> <p>18-03-12-2018 Dust suppressant Moved by Mr. Lawrence Gleason to renew the agreement with Multi-route for a quantity of 21 000 liters of dust suppressant at \$ 0.335 \$ for a total of \$ 7 035.00 plus taxes for the year 2019.</p> <p style="text-align: center;">Adopted</p>
<p>9.5 PPA grant</p>	<p>WHEREAS that the Council of Sheenboro took knowledge of the modalities of application of special projects to improve local roads (PPA) of the Assistance program (PVA);</p>

	<p>WHEREAS the revised fire safety cover plan came into effect on May 1st 2018;</p> <p>WHEREAS year 1 of the revised fire safety cover plan ended on April 30th 2018;</p> <p>WHEREAS article 35 of the Fire safety act states that an activity report for the previous year must be prepared, adopted by resolution and sent to the minister each year;</p> <p>WHEREAS during the transition period that began on October 10, 2016 and ended on the date of the coming into force of the revised cover plan, on May 1, 2017, the MRC and its municipalities continued steps to maintain the exemption of liability provided for in section 47 of the Fire safety Act.</p> <p>21-03-12-2018 Fire safety cover plan Moved by Mrs. Lorna Brennan Agnesi and resolved to adopt the annual report for year 1 of the revised fire safety cover plan and to transmit this report to the minister. Furthermore, this report will include the steps taken during the transition period between the first cover plan and the revised cover plan.</p> <p style="text-align: center;">Adopted</p>
<p>10.3 Water tank</p>	<p>Like mentioned before, it is suggested to buy and install a water tank to meet the fire safety covering plan.</p> <p>22-03-12-2018 Water tank Moved by Mr. Lawrence Gleason that the municipality proceeds with the purchase and installation of a water tank and pay the costs with the CNL budget.</p> <p style="text-align: center;">Adopted</p>
<p>10.4 Support disaster preparedness program</p>	<p>The municipality can get a financial support from the Ministère de la Sécurité publique for its emergency preparedness plan.</p> <p>23-03-12-2018 Support disaster preparedness program Moved by Mr. John Brennan that the municipality applies for financial support from the disaster preparedness program.</p> <p style="text-align: center;">Adopted</p>

<p>10.5 Pontiac Ouest Fire Department Budget</p>	<p>Some questions are asked about the costs. Some councillors consider the increase too high.</p> <p>24-03-12-2018 Pontiac Ouest Fire Department Budget Moved by Mr. John Brennan that the municipality receives the Pontiac Ouest Fire Department budget for the year 2019.</p> <p style="text-align: center;">Adopted</p>
<p>10.6 Certificate Renewal – Dry hydrant</p>	<p>The certificate for the dry hydrant will expire on December 15. The Director General suggests to renew it in order to make repairs over the next year. This would allow better coverage in case of fire.</p> <p>25-03-12-2018 Certificate renewal – Dry hydrant Moved by Mr. Dick Edwards that the municipality renew the certificate until December 15th 2019 with the Ministère de la Faune for the amount of 479.75 \$.</p> <p style="text-align: center;">Adopted</p>
<p>10.7 Waltham invoice</p>	<p>A fire occurred on Perrault road on November 15th. The Fire Chief believed the fire was between the walls. Later, he cancelled Waltham assistance. The municipality has to pay the 3 hours call-out for the firefighters.</p> <p>26-03-12-2018 Waltham Invoice Moved by Mrs. Karen Shea that the municipality pay an amount of 324.00 \$ to the municipality of Waltham for fire assistance.</p> <p style="text-align: center;">Adopted</p>
<p>10.8 SQ complain form</p>	<p>The form should be available in English at the begging of December. With this form, the residents can fill a complain at the municipal office.</p>
<p style="text-align: center;">11. Sport & Recreation & Tourism</p>	
<p style="text-align: center;">No Item on the agenda.</p>	
<p style="text-align: center;">12. Correspondence</p>	
<p>12.1 2019 Advertising Journal proposal</p>	<p>Councillors prefer to do the same as this year.</p> <p>27-03-12-2018 Advertising Journal proposal Moved by Mrs. Karen Shea that the municipality refuses the advertising</p>

<p>12.2 13 ways to kill a community</p>	<p>journal proposal from the Pontiac journal for the year 2019.</p> <p style="text-align: center;">Adopted</p> <p>This conference will be held on Wednesday January 30th 2019 from 9:00 AM to 4:00 PM. The MRC Pontiac's Strategic Plan initiative will be launched in the afternoon. The cost for the conference is 30.00 \$ per person. Doris Ranger will send the names to the MRC. Mrs. Lorna Brenan Agnesi, Mr. Richard Bradshaw, Mrs. Doris Ranger and Mrs. Éline Déry are interested to attend the conference.</p>
<p>13. Varia</p> <p>13.1 MRC Youth council</p>	<p>Ms. Maggie McDonald is interested to represent Sheenboro at this committee. All councillors agree.</p> <p>28-03-12-2018 MRC Youth council Moved by Mrs. Karen Shea that Ms. Maggie McDonald represents the municipality of Sheenboro at the MRC Youth council.</p> <p style="text-align: center;">Adopted</p>
<p>14. Closing of meeting</p>	<p>29-03-12-2018 Closing of meeting Moved by Mr. Richard Bradshaw to close the meeting at 10:14 PM.</p> <p style="text-align: center;">Adopted</p> <p>Mayor – Mrs. Doris Ranger:</p> <p>Director General – Mrs. Éline Déry:</p>