



MINUTES

Council Meeting - Municipality of Sheenboro

Location: 59, Sheen road, Sheenboro

Date: 04-06-2018 Time: 7:30 PM

Attendance	P	R/A	Attendance	P	R/A
Doris Ranger	X		Elaine Déry	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

Agenda Items	Discussion
1. Call meeting to order	Mayor Doris Ranger opens the meeting at 7:40 PM.
2. Approval of the Agenda	<p>All members have received and read the agenda. It is suggested to make these additions: 5.4 Grass cutting; 8.2 Replacement of culverts; 9.2 Fire Risk Sign.</p> <p>01-04-06-2018 Approval of the Agenda Moved by Mrs. Karen Shea to adopt the agenda as modified.</p> <p style="text-align: center;">Adopted</p>
3. Approval of the Minutes: May 7th, 2018	<p>All members have received and read the minutes. No change is suggested.</p> <p>02-04-06-2018 Approval of the Minutes of May 7th, 2018 Moved by Mr. Lawrence Gleason to adopt the minutes of May 7th, 2018 as presented.</p> <p style="text-align: center;">Adopted</p>
4. Questions from the public and visitors	
<ul style="list-style-type: none"> - Mr. Milton Kidd 	<p>Mr. Milton Kidd is presenting an estimate for the costs of replacement of the culverts on the Fort William road. He proposed 2 scenarios. A replacement with 32-inch or 36-inch diameter culverts. The difference</p>

<p>- Mrs. Susan Campbell</p> <p>- Mrs. Denise Roberge</p> <p>- Mr. Shamus Morris</p>	<p>in cost is not great. Replacement with 36-inch culverts will perform better for a longer term. The bottom of the existing culvert is rusted and broken causing a collapsing of the culvert and the road. It will take a cable location and hand digging to avoid to cut a cable. He mentioned that for the broken cable on Trout Lake road, the marking was not done properly. There were 9 cables including a cable still supplying the telephone network and it was broken.</p> <p>Mrs. Susan Campbell wishes that the potholes are filled with cold patch. It is difficult to drive cars.</p> <p>Answer - The foreman will work on Fort William and Sheen roads.</p> <p>Mrs. Denise Roberge mentions that some grading is required on Millennium and Tripp roads. There is no more gravel on these roads. There has been erosion on Millennium and it is not in good condition.</p> <p>Answer - It is not certain if this road belongs to the owners or the municipality. Research will have to be done to know the status of this road. The municipality will follow up on this issue.</p> <p>Mr. Shamus Morris mentions that cold patch is not installed properly. The results are dangerous and often force drivers to change lanes to avoid the potholes. He urged the municipality to hire a person who is knowledgeable in this kind of repair.</p>
<p>5. Administration</p> <p>5.1 Payment of the bills</p> <p>5.2 TECQ Grant</p>	<p>All members have received the list of bills to pay.</p> <p>03-04-06-2018 Payment of the bills Moved by Mr. John Brennan to pay the bills of the month as listed.</p> <p style="text-align: center;">Adopted</p> <p>There were problems with the reimbursement of the expenses associated with the TECQ grant. A follow-up with the MTQ representatives reveals that the file has not yet been processed. As a precaution, it is proposed to take a motion to ensure the processing of the municipality's reimbursement.</p>

Whereas:

- The municipality has taken knowledge of the Guide to the terms of payment of the Government contribution under the program of the gasoline tax and contribution of Quebec (TECQ) for the years 2014 to 2018;
- The municipality must respect the terms of this guide that apply to it to receive the Government contribution that was confirmed in a letter from the Minister of Affaires municipales et de l'Occupation du territoire.

04-04-06-2018 TECQ Grant

Moved by Mr. Dick Edwards that:

- the municipality undertakes to respect the terms of the guide that apply to it;
- the municipality agrees to be solely responsible for and to the Canada and Quebec as their Ministers, senior officials, employees and agents from any liability for claims, demands, losses, damages, and costs of all out with an injury to a person, death, damage to property or loss of property due to a deliberate act or neglect arising directly or indirectly from investments made through financial support received under the program of the TECQ 2014-2018;
- the municipality approves the content and authorizes the sending to the Ministry of Affaires municipales et de l'Occupation du territoire of the programming of work attached and all other documents required by the Department in order to receive the Government contribution that was confirmed in a letter from the Minister of Affaires municipales et de l'Occupation du territoire;
- the municipality is committed to reach the minimum threshold of municipal infrastructure capital set at \$28 per capita per year, for a total of \$140 per capita for all of the five years of the program;

<p>5.3 FQM Congress</p> <p>5.4 Grass cutting Tender</p>	<ul style="list-style-type: none"> ▪ the municipality undertakes to inform the Ministry of Affaires municipales et de l'Occupation du territoire of any changes that will be made to the programming of work approved by the present resolution; ▪ the municipality certifies by this resolution that the attached work programming, there are made truthful costs and reflects the cost estimates of the eligible work until December 31, 2018. <p>The Quebec Federation of municipalities (FQM) Congress will be held in Montreal from September 19th to 22th 2018. The Director General and the Mayor are planning to participate. Mayor asked if another member of the Council wish to participate. Mr. Richard Bradshaw will think about it.</p> <p>Following the publication of a call for tenders for cutting the grass at the municipal park, only one bid was received from Mr. Kevin Bresseau. The bid is for \$ 3,700. The budget available is \$ 2,500.</p> <p>After discussion, it is decided to offer a \$ 2,500 contract to Mr. Kevin Bresseau for cutting the grass at the municipal park. The foreman will mow the section near the church. The person hired for the summer will take over the foreman section during the months where it will be in service.</p> <p>05-04-06-2018 Contract for the grass cutting at the municipal park Moved by Mrs. Karen Shea to mandate the Director General to sign a contract for a value of \$2,500 with Mr. Kevin Bresseau for cutting the grass at the municipal park from June to October 2018.</p> <p style="text-align: center;">Adopted</p>
<p>6. Economic / Development</p> <p>6.1 Liquor Licenses: Hotel Pontiac & Canada Day</p>	<p>Requests were made to the municipality to support the events celebrating the Canada Day in Sheenboro.</p> <p>06-04-06-2018 Support at events celebrating the Canada Day Moved by Mr. John Brennan to mandate the Director General to send a letter of support for the Canada Day events in</p>

<p>6.2 Storage shed: cement slab</p>	<p>Sheenboro at the Pontiac Hotel and the Parish Hall.</p> <p style="text-align: center;">Adopted</p> <p>The municipality should proceed with the construction of the foundation for the storage shed. The Director General suggests to hire Campbell's Cement Company to do the work.</p> <p>A submission was received for \$23,000 plus taxes.</p> <p>07-04-06-2018 Construction of the foundation of the storage shed Moved by Mrs. Lorna Brennan Agnesi to mandate the Director General to proceed with the construction of the foundation of the storage shed with Campbell's Cement and to defray these costs with the CNL budget.</p> <p style="text-align: center;">Adopted</p>
<p>7. Environment</p> <p>7.1 Cold Patch - Certificate</p>	<p>The research led to establish the requirement to obtain a certificate from the Department of the Environment for the storage of cold patch regardless of the place chosen to do it. This product is a contaminant for the environment. It is required that contaminated water is collected and processed by a purification system. It takes a minimal installation for storage: a tarp on the ground and another tarp to cover the material in order to avoid the rainwater to cause a runoff of contaminated water.</p> <p>08-04-06-2018 Certificate for the storage of cold patch Moved by Mr. Dick Edwards to mandate the Director General to apply for a certificate for the storage of cold patch from the Ministry of the Environment of Quebec.</p> <p style="text-align: center;">Adopted</p>
<p>8. Roads / Publics Works</p> <p>8.1 Road repair report</p>	<p>The Director General presents a report on the costs of the repairs as a result of the storms of May 4, 2018. These storms have caused a lot of damages to the roads in Sheenboro. A chronology of events and the actions taken by the Mayor and Director General are also part of this report. So far, the repair costs are: \$ 19</p>

<p>8.2 Replacement of culverts</p>	<p>316,47. It is recommended to do more digging of ditches: Sarah road: 5 hours; Sullivan road: 5 hours; Mountain Road: 5 hours; Berrigan road: 5 hrs. Also, other culverts need to be replaced on Fort William and Downey Bay roads.</p> <p>The information on the costs repairs will help to do the review of the planned road works for summer 2018. It is suggested that council receives this report.</p> <p>09-04-06-2018 Road repair report Moved by Mr. Dick Edwards to receive the report of the Director General on the work and the cost of repairs to the roads as a result of the storms of May 4, 2018.</p> <p>Adopted</p> <p>10-04-06-2018 Replacement of culverts Moved by Mr. Lawrence Gleason to replace the culverts on Fort William and Downey Bay roads.</p> <p>Adopted</p>
<p>9. Public security / Emergency Plan</p> <p>9.1 Radios: Fire Department</p> <p>9.2 Fire Risk Sign</p>	<p>After discussion, this item is postponed until some answers will be provided in regard to: use projected; How many radios are required; annual maintenance costs; benefits compared to the pagers.</p> <p>It is mentioned that the changes on the Fire Risk Sign are often behind when notices are issued. Questions are asked about who is in charge of the changes. Should the display to be done more quickly.</p>
<p>10. Sport & Recreation & Tourism</p> <p>10.1 Notice of motion: ATV By-Law</p>	<p>Some members of the council have concerns with the proposed route. It is suggested to remove Darcy road and consider other alternatives for these vehicles. The use of private trails would be possible near the transfer site. It is mentioned that, if the situation is causing too much inconvenience, the municipality can revoke the user's rights.</p> <p>After some discussion, Mr. John Brennan give a notice of motion to the effect that, at a future Council meeting, he will propose the adoption of a By-Law authorizing the</p>

	<p>circulation of all-terrain vehicles on some municipal roads.</p> <p>A public meeting could be arranged with Mr. Guy Blanchette of the MTQ, Pat Amyot of the Quad Club and a representative of the Sûreté du Québec.</p> <p>The proposed By-Law will be posted at the municipal office and on the board next to the church.</p>
<p>11. Correspondence</p> <p>11.1 Jane Toller</p>	<p>The Warden organizes public meetings throughout the Pontiac. She will be at the Harrington Hall tomorrow at 7:00 PM.</p>
<p>12. Varia</p> <p>12.1 Volunteer group evening - MRC June 8th</p>	<p>The Canada Day group has been nominated. Mrs. Jean Gleason will attend the event. Any volunteer can attend. Mrs. Karen Shea will also attend.</p>
<p>13. Closing of meeting</p>	<p>All topics on the agenda were seen and discussed. Closing of the session is requested.</p> <p>11-04-06-2018 Closing of meeting Moved by Mrs. Karen Shea to close the session at 9:00 PM.</p> <p style="text-align: center;">Adopted</p> <p>Mayor – Mrs. Doris Ranger:</p> <p>Director General – Mrs. Éline Déry:</p>