



MINUTES

Council meeting - Municipality of Sheenboro

Location: 59, Sheen road, Sheenboro

Date: 05-11-2018 Time: 7:30 PM

Attendance P R/A Attendance P R/A

Doris Ranger	X		Elaine Déry	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan		X	Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

Agenda Items	Discussion
1. Call meeting to order	Mayor Mrs. Doris Ranger calls meeting to order at 7h38 PM.
2. Approval of Agenda	<p>All members have received and read the Agenda.</p> <p>01-05-11-2018 Approval of the Agenda Moved by Mrs. Lorna Brennan Agnesi to approve the Agenda as presented.</p> <p style="text-align: center;">Adopted</p>
3. Approval of the minutes: October 1st 2018	<p>All members have received and read the minutes. The members consider it in line with the deliberations that took place.</p> <p>02-05-11-2018 Approval of the minutes: October 1st 2018 Moved by Mrs. Karen Shea to approve the minutes of October 1st 2018 as presented.</p> <p style="text-align: center;">Adopted</p>
4. Questions from the public and visitors - Mr. Martin Flood	<p>On behalf of the Old Fort William Cottagers' Association (OFWCA), Mr. Flood is submitting a petition signed by 200 cottagers and residents concerning the proposed nuclear waste dump at CNL. The petition is against the dump; definitive "No" against the very ludicrous</p>

<ul style="list-style-type: none"> - Mr. Mike Lebel - Mrs. Jean Gleason 	<p>proposal of a nuclear dump to be located 1 KM from the river.</p> <p>Mr. Lebel is present to know what will be the follow-up for the zone F-16.</p> <p>Mrs. Gleason is present to know what are the new developments about zoning.</p>
<p>5. Administration</p> <p>5.1 Payment of the bills</p> <p>5.2 Notion of motion code of ethic employee</p>	<p>All members have received the list of bills to pay.</p> <p>03-05-11-2018 Payment of the bills Moved by Mrs. Karen Shea to pay the bills of the months as listed.</p> <p style="text-align: center;">Adopted</p> <p>A notice of motion is given by the councillor Mrs. Lorna Brennan Agnesi that at a future meeting, she will propose the adoption of an amended By-Law on the <i>Code of ethics and good practice for municipal employees.</i></p> <p>It is proposed that Rule 6. <i>The obligation of loyalty of the Code of ethics and good practice for municipal employees</i> be amended in the following way:</p> <p>The employee must be loyal and faithful to his duties towards his employer.</p> <p>Without limiting the above paragraph, any person who leaves his employment within the municipality must not occupy a position of Director or Officer of a corporation, a job or any other function of such kind that he or any other person takes advantage of this function earlier occupied the municipality. This prohibition applies within 12 months following the end of employment and affects the following employee-e-s:</p> <ul style="list-style-type: none"> ▪ Director General and assistant ▪ Secretary-Treasurer and assistant; ▪ Treasurer and assistant; ▪ Clerk and assistant.

<p>5.3 Credit Line</p>	<p>It is suggested to increase the operating line of credit. The Director General and the accountant discussed with the Desjardins Financial Business Centre. They confirmed a possible increase of \$ 120 000.00.</p> <p>04-05-11-2018 Increase of the credit line Moved by Mr. Lawrence Gleason to mandate the Director General to make a request to the Centre financier Desjardins aux entreprises for the increase of the credit line LC1 of the municipality. The requested increase is of the order of \$120 000.00 bringing this credit line to a total of \$220 000.00. The persons authorized to sign the documentation related to this request are Mayor Mrs. Doris Ranger and the Director General Mrs. Éline Déry.</p> <p style="text-align: center;">Adopted</p> <p>05-05-11-2018 Loan – TECQ grant Moved by Mr. Lawrence Gleason to mandate the Director General to make a request to the Centre financier Desjardins aux entreprises to borrow the money covering the expenses incurred by the work related to the TECQ grant. The persons authorized to sign the documentation related to the loan are the Mayor, Mrs. Doris Ranger, and Director General, Mrs. Éline Déry.</p> <p style="text-align: center;">Adopted</p>
<p>5.4 Budget meeting</p>	<p>The meeting for the preparation of the budget will be held on Tuesday, November 20, 2018 at 6:30 PM. Mr. Gerard Labelle, accountant, will be invited to participate in this meeting.</p>
<p>5.5 Request for settlement: Sullivan and Morris Fence Dispute</p>	<p>The municipality has received a request from the Sullivan’s legal advisor for a conference call to try to solve this dispute. The municipality must designate a person to attend, in addition to the lawyer. We should ensure that payments made to the arbitrator will be repaid to the municipality.</p> <p>06-05-11-2018 Request for settlement: Sullivan and Morris Fence Dispute Proposed by Mrs. Lorna Brennan Agnesi to designate the Director General, Mrs. Éline Déry, to sign the request and attend the conference call.</p> <p style="text-align: center;">Adopted</p>

<p>8.3 Request from Mr. Trevor Miller</p>	<p>Several rocks should be removed on Sheen road. The problem is that it is impossible to know the extent and cost of the work. It was recommended by the accountant to do no other expenses on the roads unless it is an emergency situation. The Council opted not to go forward. No work will be done on the roads.</p> <p>Mr. Miller needs to get a pipe under Perrault road for his new septic installation. The plan was developed by a technologist. The Director General asked the MRC Engineer to review the plan since the Engineers Act requires an engineer plan when changes are made to the original state of the road. Her technical memo was shared with all the Council. This memo contains information which the contractor will have to take into account during the work. The Director General highlights that this road gives direct access to the wharf, dry hydrant and the river. Fire truck must be able to circulate at all times and in a safe way if water is needed from the river. This road is used by boaters. A lot of traffic is going on this road. Bell cables are buried under the location planned for the installation of the pipe. In case of breakage or problems on this road, repairs have to be done quickly, and if Mr. Miller facilities are involved, he will have to pay for the costs of repair. Prior to the meeting, the Director General recommended: that the contractor follow all specifications in the technologist's plan and engineer's memo; that an agreement must be signed between Mr. Miller and the municipality in respect to liabilities (material and civil); that this agreement should include a clause guaranteeing a monetary fund for the work (money in trust or insurance company letter certifying they will pay for all repairs); this agreement must be drafted by the legal advisor of the municipality.</p> <p>It was decided that Mr. Miller should be informed of the terms of this project and to defray the costs of the lawyer for the drafting of the agreement.</p> <p>10-05-11-2018 Request of Mr. Miller – septic Moved by Mr. Lawrence Gleason that if Mr. Miller wants to go forward with the work, the work must be made according to all specifications in the technologist's plan and the MRC engineer's memo and that a legal agreement must be signed between the parties clearly establishing the civil</p>
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<p>8.4 Mr. Neil Meehan request</p>	<p>responsibilities in case of dispute or damage to the road.</p> <p style="text-align: center;">Adopted</p> <p>Mr. Meehan mentioned several times to council that the culvert installed by the municipality in his driveway is not long enough. He wants to do some logging. He is having concerns that when the trucks will come out, some damage can be made to the Fort William road. He asked the Director General for a 10 feet extension to his culvert in order to reach 40 feet.</p> <p>It is agreed that Mr. Meehan should defray the costs of extension of his culvert. If he wishes to proceed, the municipality can organize the arrangements for the work. He will be held responsible for damage to the road.</p> <p>11-05-11-2018 Mr. Neil Meehan request Moved by Mr. Dick Edwards that a letter should be sent to Mr. Meehan with a copy of the culvert By-Law; to mention that the culvert complies with the engineer specifications and the municipal By-Law; that the municipality will be able to make the arrangements for the installation of the extension; he will be held responsible for any damages done to the road.</p> <p>A vote is asked on this motion</p> <p>One vote against 5 votes in favour</p> <p style="text-align: center;">Adopted</p>
<p>8.5 Plowing contract for wharf</p>	<p>Mr. Roy Perrault is available to plow the wharf at the same cost than last year: \$ 600.00 for the season.</p> <p>12-05-11-2018 Snow plowing of the wharf - Season 2018-2019 Moved by Mr. Dick Edwards that the Director General signs a contractual agreement with Mr. Roy Perrault for plowing the Fort William wharf for an amount of \$600.00 for the season 2018-2019.</p> <p style="text-align: center;">Adopted</p>
<p>9. Public security / Emergency Plan</p> <p>9.1 Intermunicipal agreement</p>	<p>The Director General summaries the events related to the notice of termination sent by the municipality of Waltham: mediation</p>

<p>9.2 Fire safety cover plan</p> <p>9.3 Dry hydrant</p>	<p>meeting October 3th, 2018 between representatives of all municipalities with Mr. Julien Gagnon; report written by Mr. Julien Gagnon including recommendations and shared with all the Council. A meeting is planned for November 7th. Members are asked to share their recommendations for this meeting. The majority is in favor of renegotiating this agreement and the recommendations contained in the report of Mr. Julien Gagnon.</p> <p>Some members state that they were not able to take knowledge of the document. This document was sent to all members of the Council prior to the meeting. This subject is tabled until next meeting.</p> <p>The installation around the dry hydrant was damaged by the water. In addition to the previous work discussed, the base of the dry hydrant should be redone. Doubts are expressed about the possibility of keeping the dry hydrant to its current location. It is suggested to do research on a water tank. The Director General reported that she asked the MRC Engineer to make an inspection of the dry hydrant and make recommendations. The Council agrees to receive the opinion of the engineer.</p>
<p>10. Sport & Recreation & Tourism</p>	<p>No Item discussed.</p>
<p>11. Correspondence</p> <p>11.1 Ad in the Pontiac Journal – Remembrance Day</p> <p>11.2 Upper Pontiac Sports Complex</p>	<p>The deadline was before the council meeting. As there are funds remaining in the budget, this activity is important for the community of Sheenboro, it was decided to allow publication.</p> <p>13-05-11-2018 Ad for Remembrance Day Moved by Mrs. Karen Shea to endorse the decision of the Director General to go ahead with the publication of the announcement about Remembrance Day.</p> <p style="text-align: center;">Adopted</p> <p>Some questions are raised: why are we not spending on our park? Why are we paying for the use of the ice?</p> <p>After discussion, it is decided to offer a financial support.</p>

<p>11.3 Pontiac Artist Association</p>	<p>14-05-11-2018 Financial support to the Upper Pontiac Sports Complex Moved by Mr. Lawrence Gleason to offer \$3 000.00 at the Upper Pontiac Sports Complex.</p> <p style="text-align: center;">Adopted</p> <p>No financial support offers for this year.</p>
<p>12.Varia</p> <p>12.1 Support from the warden</p>	<p>The warden wishes to offer her support to local priorities.</p> <p>For Sheenboro, the priorities identified are:</p> <ul style="list-style-type: none"> -Concerns with radioactive waste dump; -Phone line (Bell); -Internet; -Main street.
<p>13. Closing of meeting</p>	<p>All topics on the agenda were seen and discussed. The closing of the session and the deliberations is requested.</p> <p>15-05-11-2018 Closing Moved by Mrs. Karen Shea to close the meeting at 9:55 PM.</p> <p style="text-align: center;">Adopted</p> <p>Mayor Doris Ranger:</p> <p>Director General Éline Déry:</p>