



MINUTES

Council meeting - Municipality of Sheenboro

Location: 59, Sheen road, Sheenboro

Date: 01-10-2018 Time: 7:30 PM

Attendance P R/A Attendance P R/A

Doris Ranger	X		Elaine Déry	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan		X	Lorna Brennan Agnesi		X
Richard Bradshaw	X		Dick Edwards	X	

Agenda Items	Discussion
1. Call meeting to order	Mayor Mrs. Doris Ranger calls meeting to order at 7:34 PM.
2. Approval of Agenda	<p>All members have received and read the Agenda. One addition is suggested: 9.3 Update – Primeau Hill repair.</p> <p>01-01-10-2018 Approval of the Agenda Moved by Mrs. Karen Shea to approve the Agenda as modified.</p> <p style="text-align: center;">Adopted</p>
3. Approval of the Minutes: September 10th 2018	<p>All members have received and read the minutes. The members consider it in line with the deliberations that took place.</p> <p>02-01-10-2018 Approval of the Minutes: September 10th 2018 Moved by Mrs. Karen Shea to approve the Minutes of September 10th 2018 as presented.</p> <p style="text-align: center;">Adopted</p>
4. Plowing tenders	Two calls for tender have been sent for snow plowing contracts: municipal roads; parking lots and transfer site. A total of 5 contractors has been invited to bid. In response, two envelopes were received and are still sealed at the time of the meeting. An envelop was received from Art Fleming & Sons. They thank the municipality for the invitation, but mention that they won't tender due to other

	<p>Answer: It is the responsibility of owners to install their civic addresses on their properties. The municipality cannot do it. Last summer, the list of civic addresses 911 was updated by the fire chief. At the same time, the municipality has collected information on situations on which it could act (lack of visibility caused by branches, etc.). The updated list was given to the MRC and the foreman will be advised to assess the situations and make corrections.</p>
<p>6. Administration</p> <p>6.1 Payment of the bills</p> <p>6.2 DG Colloquium fees</p> <p>6.3 Insurances</p>	<p>All members have received the list of bills to pay.</p> <p>04-01-10-2018 Payment of the bills Moved by Mr. Dick Edwards to pay the bills of the months as listed.</p> <p style="text-align: center;">Adopted</p> <p>The cost of the Colloquium to which the Director General will assist on October 18th and 19th 2018 in Gatineau will be close to \$600.00.</p> <p>05-01-10-2018 Colloquium fees Moved by Mr. Lawrence Gleason to authorize the expenditure of \$600.00 for colloquium fees which will attend the Director General.</p> <p style="text-align: center;">Adopted</p> <p>The insurance company suggested to include a protection for the equipment or material transported by the foreman on his inspection and work. The costs are \$25.00 per year. The equipment value more and it is not insured at the moment. Councillors agree with this addition.</p> <p>06-01-10-2018 Insurances Moved by Mr. Dick Edwards that the municipality pay an additional amount of \$25.00 per year to insure floating equipment and material.</p> <p style="text-align: center;">Adopted</p> <p>It is mentioned that the emergency equipment insurance costs should be shared with the MRC.</p>
<p>7. Economic / Development</p> <p>7.1 MRC - Youth Council</p>	<p>A request was received from the MRC on the creation of a Pontiac Youth Council for</p>

	<p>16 to 18 years old persons. They will represent each municipality where they live. There will be one meeting per month at the MRC office. The term will be one year. This council will establish priorities and work with the mayors. The MRC wishes for Sheenboro to recommend a person.</p> <p>The documentation will be sent to Mrs. Karen Shea who will attempt to see if a person can be recommended in Sheenboro.</p>
<p>8. Environment</p>	<p>No Item discussed.</p>
<p>9. Roads / Publics Works</p> <p>9.1 MRC Engineer</p> <p>9.2 Brushing</p> <p>9.3 Update – Primeau Hill repair</p>	<p>It was recommended to list the projects on which the municipality wish the support of the MRC engineer. A form must be completed in order for her to allocate her working hours between all requesting municipalities. It is suggested to ask for a job description to have a better understanding of the tasks this engineer can do. The Director General will do a follow-up.</p> <p>The budget is very tight. The brushing should be done by the municipal foreman including the clearance of road signs. Given their number, the state of the roads and the timeline to do the repairs, the Director General is authorized to contract Milton Kidd & Sons to do most of the work on the potholes.</p> <p>The Director General did four follow-ups with Art Fleming. Patrick Fleming informed that 2 companies were contacted and that none can do the work before the spring. The Director General will follow-up with Fleming to see if the situation has changed.</p> <p>A culvert washout should be repaired on Sullivan road. It's the fifth repair. Stones and geotextile should be installed at both ends of the culvert to prevent washout. An estimate of the repaired costs is at \$1 700.00 + taxes. It is suggested to use the backhoe to dig a ditch from Trout Lake Road to this culvert.</p>

	with Julien Gagnon of the MRC to establish the needs.
11. Sport & Recreation & Tourism	No Item discussed.
12. Correspondence	
12.1 Voluntary contribution	The Réseau Biblio asked if the municipality wishes to make a voluntary contribution for the purchase of books. This amount can be allocated to the budget of a particular provider that will use it for purchases. Council doesn't want to contribute.
12.2 Pontiac Forum	An invitation has been received to attend the Forum Pontiac 2018. This is a forum on Social and Community Development which will take place November 16 th , 2018.
13. Varia	No Item discussed.
14. Closing of meeting	All topics on the agenda were seen and discussed. The closing of the session and the deliberations is requested. 09-01-10-2018 Closing Moved by Mr. Richard Bradshaw to close the meeting at 9:48 PM. Adopted Mayor Doris Ranger: Director General Éline Déry: