



MINUTES

Council meeting - Municipality of Sheenboro
Location: 59, Sheen road, Sheenboro

Date: 02-12-2019 Time: 7:30 PM

Attendance P R/A Attendance P R/A

Doris Ranger, Mayor	X		Élaine Déry, Director General	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:35 PM.

2. Approval of Agenda

All members have received and read the Agenda. The Agenda reads as follow:

1. Quorum verification and call meeting to order
2. Approval of Agenda
3. Declaration of conflict of interests
4. Approval of the Minutes: November 4th 2019
5. Foreman report
6. Questions from the public and visitors
7. Administration
 - 7.1 Payment of the bills
 - 7.2 Meeting calendar for 2020
 - 7.3 Declaration of pecuniary interest
 - 7.4 Donation declaration and other benefits
 - 7.5 Wharf plowing
 - 7.6 Student grant
 - 7.7 Request for use of the hall
 - 7.8 Request for Hudson and Ferguson Bay roads
 - 7.9 Auditor mandate for 2019
 - 7.10 Mayor report on 2018 finances
 - 7.11 Christmas office hours / transfer site
8. Economic / Development
9. Environment
 - 9.1 Removal of dry hydrant pipe
10. Roads / Publics Works
 - 10.1 Road improvement grant – PPA
 - 10.2 Road maintenance grant
 - 10.3 Double vocation grant
 - 10.4 Dust suppressant for 2020
 - 10.5 DG road work report
11. Public security / Emergency Plan
 - 11.1 Agreement with Waltham – Civil Security Plan
12. Sport & Recreation & Tourism
13. Correspondence
 - 13.1 Project from the Chapeau RA

13.2 Pontiac Journal – Christmas ad

14. Varia

15. Next meeting: January 6th 2020

16. Closing of meeting

Motion # 01-02-12-2019

Approval of Agenda

It is

Moved by: Mr. John Brennan

AND RESOLVED to approve the Agenda as presented.

Unanimously adopted by councillors

3. Declaration of conflict of interests

The mayor declares a conflict of interest with the Item 7.8 - Request for Hudson and Ferguson Bay roads.

4. Approval of the Minutes: November 4th 2019

Motion # 02-02-12-2019

Approval of the Minutes: November 4th 2019

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to approve the minutes of November 4th 2019 as presented.

Unanimously adopted by councillors

5. Foreman report

Mr. Scott Waddington mentions that: he worked on potholes, brushing, beaver issues. Grading was done on Mountain road. Millennium road was fixed. He worked on the culverts list.

6. Questions from the public and visitors

The question period started at 7:39 PM and finished at 7:46 PM.

7. Administration

7.1 Payment of the bills

Motion # 03-02-12-2019

Payment of the bills

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to pay the bills of the month as listed.

Unanimously adopted by councillors

7.2 Meetings calendar for 2020

Motion # 04-02-12-2019

Meetings calendar for 2020

CONSIDERING THAT section 148 of the Municipal Code of Quebec stipulates that the council must establish, before the beginning of each calendar year, the calendar of the regular meetings for the coming year, by setting the day and time for each meeting;

It is

Moved by: Mrs. Lawrence Gleason

AND RESOLVED THAT the following calendar be adopted in relation to the holding of regular Council meetings for 2020. These meetings will be held on Monday and will begin at 7:30 PM.

January 6 th	February 3 th	March 2nd	April 6 th
May 4 th	June 1st	July 6 th	August 10 th
September 14 th	October 5 th	November 2nd	December 7 th

THAT a public notice of the calendar be published in accordance with the law governing the municipality.

Unanimously adopted by councillors

7.3 Declaration of pecuniary interest

The Director General declares, on December 2nd 2019, receiving the declarations of pecuniary interest of all members of the council.

7.4 Donation declaration and other benefits

The Director General declares receiving the donation declarations and other benefits of all members of the council. No member declares receiving any donation or benefit.

7.5 Wharf plowing

Motion # 05-02-12-2019

Wharf plowing

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED THAT the Director General signs an agreement with the contractor Roy Perrault for an amount of \$ 600.00 plus taxes for the plowing of the wharf for the season 2019-2020.

Unanimously adopted by councillors

7.6 Student grant

The Director General mentions that the final report has been accepted by the government and a payment of \$ 1 750.00 was received.

7.7 Request for use of the hall

Motion # 06-02-12-2019

Request for use of the hall

It is

Moved by: Mrs. Karen Shea

AND RESOLVED THAT the municipality agrees that the hall will be available to organize and host Euchre Card Games on these dates : 26 Nov; 03 Dec; 10 Dec; 17 Dec 2019; 07 Jan; 14 Jan; 21 Jan; 28 Jan; 04 Feb; 11 Feb; 18 Feb; 25 Feb; 03 Mar; 10 Mar; 17 Mar; 24 Mar; 31 Mar; 07 Apr; 14 Apr; 21 Apr; 28 Apr 2020.

Unanimously adopted by councillors

7.8 Request for Hudson and Ferguson Bay roads

The mayor is leaving the council table. Pro-Mayor, Mr. Dick Edwards, is chairing the meeting.

In response of some taxpayers requesting a vote on a take over of the private section of Hudson Bay and Ferguson Bay road, the council agreed that the request should be coming from the owner of these roads. Consequently, the council will not do anything until this request is made.

7.9 Auditor mandate for 2019

Motion # 07-02-12-2019
Auditor mandate for 2019

It is

Moved by: Mr. Dick Edwards

AND RESOLVED THAT the municipality agrees to renew the mandate of Dignard, Éthier CPA Inc. for the financial auditing of the year 2019 for an amount of \$ 9 450.00 plus taxes.

Unanimously adopted by councillors

7.10 Mayor report of 2018 finances

Mayor, Mrs. Doris Ranger, is presenting her report.

Summary 2018.

REVENUE. OPERATING EXPENSES

Tax revenue 513,903. General Administration 210,525

Grants in lieu of taxes. 39,012. Public Security 125,656

Transfers 174,595. Transportation 253,933

Services provided 3000. Environmental 68,924

Assessments of rights. 11,500. Urban planning 32,316

Interest. 3176. Recreational/ Cultural 20,028

Other Revenue 1194. Costs of financing 7500

—————746,380. —————718,880

Surplus (deficit) for the period before reconciliation. 27,500

KEY FACTS

Issues affecting the 2018 budget were, on May 5,2018 a major wind and rain storm hit Sheenboro. The roads were closed due to large washouts and trees causing major damages.

Due to infrastructure in Sheenboro the replacement of culverts also had an effect on the budget.

CONCLUSION

We will continue to focus on renewing and rebuilding our infrastructures. Also thank you to Elaine our Director General, Gerard Labelle CPA inc. and to the external auditors Dignard Ethier CPA inc .

Motion # 08-02-12-2019

Mayor report of 2018 finances

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED THAT the council acknowledges the mayor report on 2018 finances.

Unanimously adopted by councillors

7.11 Christmas office hours

Motion # 09-02-12-2019

Christmas office hours

It is

Moved by: Mr. Dick Edwards

AND RESOLVED THAT the municipal office will be closed between December 23th 2019 until January 2sd 2020. The transfer site will be opened only on Saturdays during the Holidays.

Unanimously adopted by councillors

8. Economic / Development

No Item on the agenda.

9. Environment

9.1 Removal of dry hydrant pipe

Motion # 10-02-12-2019

Removal of dry hydrant pipe

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED THAT the municipality should request from the Environment and Wildlife Departments an extension of one year for the certificate of authorization for the dry hydrant at the Fort-William wharf.

Unanimously adopted by councillors

10. Roads / Publics Works

10.1 Road improvement grant – PPA

Motion # 11-02-12-2019

Road improvement grant - PPA

WHEREAS that the Council of Sheenboro took knowledge of the modalities of application of special projects to improve local roads (PPA) of the Assistance program (PVA);

WHEREAS that the V-0321 form has been completed;

WHEREAS that the work done or the costs are eligible for the PAV;

WHEREAS that the roads for which an application for financial assistance has been granted is eligible to PAV and under municipal jurisdiction;

For these reasons, on the proposal of Mr. John Brennan, it is unanimously resolved and adopted that the Council of Sheenboro approved expenditures totalling \$ 37 915.88 related to improvements made and mentioned in the V-0321 form, in accordance with the requirements of the Ministère des Transports of Quebec. The municipality will claim the Ministère des Transports an amount subsidized of \$ 23 939.00 for this work.

Unanimously adopted by councillors

10.2 Road maintenance grant

The Director General mentions that a confirmation was received that a payment of \$ 151 170.00 will be made within the next few weeks for the road maintenance grant for the year 2019.

10.3 Double vocation grant

The Director General mentions that the forestry companies made less than 1 000 trips on Sheen or Sullivan roads. Consequently, the municipality will not be able to submit a claim for a double vocation compensation for the year 2019.

10.4 Dust suppressant

Motion # 12-02-12-2019

Dust suppressant

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED THAT the municipality renew the agreement with Multi-route for the year 2020 for a quantity of 21 000 liters of dust suppressant at \$ 0.345 \$ for a total of \$ 7 245.00 plus taxes.

Unanimously adopted by councillors

10.5 DG road work report

Motion # 13-02-12-2019

DG report on road work

It is

Moved by: Mrs. Karen Shea

AND RESOLVED THAT the council acknowledges receiving the Director General report on road work and adopts its recommendations.

Unanimously adopted by councillors

11. Public security / Emergency Plan

11.1 Agreement with Waltham – Civil Security Plan

Motion # 14-02-12-2019

Intermunicipal and Mutual Agreement

WHEREAS local municipalities are responsible for civil security in their territory under the Civil Security Act (RLRQ), c. S-2.3;

WHEREAS the municipality of Sheenboro is exposed to various natural and hazards that could cause disasters;

WHEREAS the Council of the Municipality of Sheenboro recognizes that the municipality can be affected by a disaster at any time;

WHEREAS the Council sees the importance of preparing for disasters that may occur on its territory;

WHEREAS this preparation must be maintained operational and monitored regularly with the Council;

WHEREAS the measures put in place by the municipality must provide protection and security for people and property in the event of a disaster;

For these reasons:

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED THAT the Municipality of Sheenboro signs a mutual intermunicipal agreement with the Municipality of Waltham regarding the use of the coordination centers and the shelters as stipulated in *L'entente relative à l'établissement d'un plan d'entraide intermunicipale en matière de sécurité civile* and that the Mayor and the Director General be appointed to sign this agreement on behalf of the municipality.

Unanimously adopted by councillors

12. Sport & Recreation & Tourism

No Item on the agenda.

13. Correspondence

13.1 Project from the Chapeau RA

Motion # 15-02-12-2019

Project from the Chapeau RA

It is

Moved by: Mr. John Brennan

AND RESOLVED THAT the municipality will send a letter of support for this project.

Unanimously adopted by councillors

13.2 Pontiac Journal – Christmas ad

Motion # 16-02-12-2019

Pontiac Journal – Christmas ad

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED THAT the municipality will participate in this ad.

Unanimously adopted by councillors

14. Varia

No Item on the agenda.

15. Next meeting: January 6th 2020

The next council meeting will be held on January 6th 2020 at the municipal hall at 7:30 PM.

16. Closing of meeting

All Items on the agenda were discussed. The closing of the meeting is requested.

Motion # 17-02-12-2019

Closing of meeting

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to close the meeting at 9:52 PM.

Unanimously adopted by councillors

Mayor – Mrs. Doris Ranger:

Director General – Mrs. Éleine Déry: