



## MINUTES

**Council meeting - Municipality of Sheenboro**  
**Location: 59, Sheen road, Sheenboro**

**Date: 08-07-2019 Time: 7:30 PM**

Attendance                      P    R/A    Attendance                      P    R/A

Doris Ranger, Mayor		x	Elaine Déry, Director General	x	
Karen Shea	x		Lawrence Gleason	x	
John Brennan	x		Lorna Brennan Agnesi		x
Richard Bradshaw	x		Dick Edwards	x	

### 1. Quorum verification and call meeting to order

Pro-Mayor Mr. Dick Edwards notes that there is quorum and calls meeting to order at 7:32 PM.

### 2. Approval of Agenda

All members have received and read the Agenda. The Agenda reads as follow:

#### 1. Quorum verification and call meeting to order

#### 2. Approval of Agenda

#### 3. Declaration of conflict of Interests

#### 4. Municipal truck tenders

#### 5. Approval of the Minutes: June 3th 2019

#### 6. Foreman report

#### 7. Questions from the public and visitors

- Docks

#### 8. Administration

8.1 Payment of the bills

8.2 Anti-harassment Policy

8.3 Decree - ZIS

8.4 Construction / flood wastes

8.5 Mr. Neil Meehan request

8.6 Director General vacation

8.7 Summer position

#### 9. Economic / Development

#### 10. Environment

10.1 Recycling audit 2018

#### 11. Roads / Publics Works

11.1 Road improvement grant application (PPA-CE)

11.2 Double vocation grants

11.3 MSP – Roads: financial compensation

11.4 TECQ grant 2019-2023

11.5 Road works

#### 12. Public security / Emergency Plan

#### 13. Sport & Recreation & Tourism

#### 14. Correspondence

15. Varia

16. Closing of meeting

**Motion # 01-08-07-2019**

**Approval of Agenda**

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to approve the Agenda as presented.

Adopted unanimously

**3. Declaration of conflict of interests**

No member declares a conflict of interests.

**4. Municipal truck tenders**

Two tenders have been received for the sale of the old municipal truck. One was received on July 2 and the other on July 5<sup>th</sup> 2019. The two envelopes are still sealed at the time of the meeting. One bid is from Mr. William Brennan for a bid at \$ 502.00. The other bid is from Mr. Ian Gagnon and his bid is at \$ 500.00. The best bid is accepted.

**Motion # 02-08-07-2019**

**Sale of old municipal truck**

It is

Moved by: Mr. John Brennan

AND RESOLVED to accept the tender of \$ 502.00 from Mr. William Brennan and to proceed with the sale of the old municipal truck.

Adopted unanimously

**5. Approval of the Minutes: June 3th 2019**

**Motion # 03-08-07-2019**

**Approval of the Minutes: June 3th 2019**

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to approve the minutes of June 3th 2019 as presented.

Adopted unanimously

**6. Foreman report**

Mr. Scott Waddington mentions that: there are beavers and floating island issues with the ICO culvert; Bobby Dubeau was contacted and he installed some traps; issue with pot holes and cold patch on Fort-William road; Tom Orr should bring a bin this week for the flood wastes; a beaver cage was installed at Berrigan culvert and it seems to work well; grading was done on all roads; civic numbers were installed.

**7. Questions from the public and visitors**

**- Mr. Ron Kaulbach - Docks**

Pro-mayor informs Mr. Kaulbach that council decided to install the docks and they have \$ 3000.00 in the budget just for the installation. Council has no further funds for repairs, maintenance and deinstallation.

Mr. Kaulbach presents to council that their committee wants the docks to be installed this summer. The docks are an attraction for this territory. The docks are the responsibility of the municipality. They don't want to fundraise any money. Indy-Co should be hired to do the installation. If Indy-Co can't, they have a plan B. They will be in touch with the Director General for the plan B. They are proposing that the foreman should do the monitoring of the chains. A volunteer

will fill in when he will not be available. They are proposing an agreement of 5 years with Mr. Trevor Miller for the storage of the docks at \$ 100.00 per year.

Answer: The municipality doesn't have the money to pay for the maintenance, repairs and the deinstallation with Roy Perrault. The dock committee should consider fundraising some money to cover the rest of the costs. The DG will arrange installation with Indy-Co. It is understood that if Indy-Co cannot do it within the next two weeks, the DG will inform the docks committee. A future meeting should be called to examine the future of the docks and come to an agreement with the dock committee for the future years.

- **Mr. Cam Hilborn – Oiseau Bay**

Mr. Hilborn still have the issue with his road and the beaver dams. According to him, the beaver dams are gone. He will try to meet and discuss with Mr. Richard Marenger from the MRC. He is having this issue looked at by other authorities.

## **8. Administration**

### 8.1 Payment of the bills

#### **Motion # 04-08-07-2019**

##### **Payment of the bills**

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

### 8.2 Anti-harassment Policy

#### **Motion # 05-08-07-2019**

##### **Anti-harassment Policy**

It is

Moved by: Mr. John Brennan

AND RESOLVED that the municipality adopts the anti harassment policy.

Adopted unanimously

### 8.3 Decree – ZIS

The government released a decree to put on hold the construction/repairs permits in the 0-20 flooding zones, and, the 2017 and 2019 flooded areas. If not meeting the requirements set in the decree, no permits can be allowed in these zones. The map is only presenting the information on the 2017 and 2019 flooded areas. This map will be reviewed; the new map should be available in late July or early August. It will be possible to comments this map until August 19<sup>th</sup> 2019. The MRC By-Law has the map presenting the 0-20 flood zones. The 0-20 flood zones in Sheenboro is covering all the side of the river from the line of Chichester to Downey Bay. Each local municipality listed in Schedule 1 is the authority responsible for the administration of the controls. A memo has been sent to the building inspector in order to reinforce the decree.

### 8.4 Construction / flood wastes

#### **Motion # 06-08-07-2019**

##### **Construction / flood wastes**

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to hire a contractor to help to load the flood wastes in the container.

Adopted unanimously

8.5 Mr. Neil Meehan request

Mr. Meehan would like an answer about his request for the removal of the stones on his property.

The road committee will assess the situation this week and make recommendation.

8.6 Director General vacations

**Motion # 07-08-07-2019**  
**Director General vacations**

It is

Moved by: Mrs. Karen Shea

AND RESOLVED that the Director General is allow to take her annual vacations from August 5<sup>th</sup> to August 16<sup>th</sup> 2019 and that the municipal office will be closed during that period.

Adopted unanimously

8.7 Summer position

**Motion # 08-08-07-2019**  
**Summer position**

It is

Moved by: Mrs. Karen Shea

AND RESOLVED to hire Ms. Kiley Romain for the summer position if her references check is good and agreement is reached with her.

Adopted unanimously

**9. Economic / Development**

No Item on the Agenda

**10. Environment**

10.1 Recycling audit 2018

**Motion # 09-08-07-2019**  
**Recycling audit 2018**

It is

Moved by: Mr. John Brennan

AND RESOLVED that Council acknowledges receiving the recycling audit for the year 2018.

Adopted unanimously

**11. Roads / Publics Works**

11.1 Road improvement grant application (PPA-CE)

**Motion # 10-08-07-2019**  
**Road improvement grant application (PPA-CE)**

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to mandate the Director General to submit and sign a grant application for the PPA-CE to the Ministère du Transport, de la Mobilité durable et de l'Électrification des transports for an amount of \$ 30 000.00 for road improvement works of \$45,000.00.

Adopted unanimously

**11.2 Double vocation grants**

The municipality has received a financial compensation for the double vocation roads. For the year 2017-2018, an amount of \$ 10 100.00 will be paid for 12,14 KM at \$ 832.00 per kilometer. For the year 2018-2019, an amount of \$ 11 780.00 will be paid for 5,89 KM at \$ 2 000.00 per kilometer.

**11.3 MSP – Roads: financial compensation**

The Director General is still working with a representative of the Department of the Sécurité civile to find if the municipality could receive a financial compensation for the repairs of the flood damages on ICO road. The MRC engineer has provided a report.

**11.4 TECQ grant 2019-2023**

The municipality has received a letter confirming that the TECQ grant will be \$ 613 982.00 over five years. The expenses are retroactive to January 1<sup>st</sup> 2019.

**11.5 Road works**

The Director General and the foreman have prioritized ICO, Tripp, Sarah and Downey Bay roads for some work.

**12. Public security / Emergency Plan**

No Item on the agenda.

**12. Sport & Recreation & Tourism**

No Item on the agenda.

**13. Correspondence**

No Item on the agenda.

**14. Varia**

No Item on the agenda.

**15. Closing of meeting**

All Items on the agenda were discussed. The closing of the meeting is requested.

**Motion # 11-08-07-2019**

**Closing of meeting**

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to close the meeting at 8:31 PM.

Adopted unanimously

Pro-Mayor – Mr. Dick Edwards:

Director General – Mrs. Éline Déry: