



## MINUTES

**Council meeting - Municipality of Sheenboro**  
**Location: 59, Sheen road, Sheenboro**

**Date: 04-03-2019 Time: 7:30 PM**

Attendance                      P    R/A    Attendance                      P    R/A

Doris Ranger	X		Elaine Déry, Director General	X	
Karen Shea		X	Lawrence Gleason		X
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards		X

### 1. Quorum verification and call meeting to order

Mayor Mrs. Doris Ranger notes that there is quorum and calls meeting to order at 7:35 PM.

### 2. Approval of Agenda

All members have received and read the Agenda. The Agenda reads as follow:

1. Quorum verification and call meeting to order
2. Approval of Agenda
3. Declaration of conflict of Interests
4. Approval of the Minutes: February 4<sup>th</sup> 2019
5. First responder program
6. Tenders for truck
7. Questions from the public and visitors
8. Administration
  - 8.1 Payment of the bills
  - 8.2 Building inspector
  - 8.3 Cadastre renovation
  - 8.4 TECQ grant
  - 8.5 Foreman request
  - 8.6 Old Municipal truck
9. Economic / Development
  - 9.1 F-16 By-Law modification
  - 9.2 10 hectares
10. Environment
11. Roads / Publics Works
  - 11.1 Roads grants payment
12. Public security / Emergency Plan
  - 12.1 Agreement with MRC (Off road rescue)
  - 12.2 Grants - Agence municipale 9-1-1 du Québec
  - 12.3 Prudent proposal
  - 12.4 SUMI – Intermunicipal agreement
13. Sport & Recreation & Tourism
14. Correspondence
  - 14.1 Pontiac Journal ad (Farmers)
15. Varia
  - 15.1 CNL report
16. Closing of meeting

It is suggested to make the following amendments and add: 5.2 Fire truck; 15.1 CNL report on visit.

**01-04-03-2019**

**Approval of Agenda**

It is

Moved by: Mr. John Brennan

AND RESOLVED to approve the Agenda as modified.

Adopted unanimously

**3. Declaration of conflict of interests**

No member declares a conflict of interests.

**4. Approval of the Minutes: February 4<sup>th</sup> 2019**

**02-04-03-2019**

**Approval of the Minutes: February 4<sup>th</sup> 2019**

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to approve the minutes of February 4<sup>th</sup> 2019 as presented.

Adopted unanimously

**5. First responder program**

5.1 First responder program

**03-04-03-2019**

**First responder program**

It is

Moved by: Mr. John Brennan

AND RESOLVED that the municipality of Sheenboro accepts the terms of the First Responders Program and authorizes the Pontiac Ouest Fire Fighters to participate in the First Responders training program.

Adopted unanimously

5.2 Fire truck

**04-04-03-2019**

**Fire truck**

It is

Moved by: M. Richard Bradshaw

AND RESOLVED that the municipality of Sheenboro accepts that the municipality of Allumette Island send a call for tenders related to the purchase of a single axle tanker truck for the Pontiac Ouest Fire Department. This call for tender should include the mention that: the lowest nor any tender will not be necessarily accepted.

Adopted unanimously

**6. Tenders for truck**

Two bids were received before the deadline. The Director General is opening the envelopes during the meeting. One is coming from Shawville Ford for a price of \$ 40 828.00 plus taxes for a Ford F-250. The other is from Murphy Ford for a price of \$ 37 228.00 plus taxes for a Ford F 250.

Both bids seem to respect the specifications and the requirements stated in the call for tenders.

**05-04-03-2019**

**Tenders for truck**

It is

Moved by: Mr. John Brennan

AND RESOLVED that the tenders from Shawville Ford and Murphy Ford should be reviewed by the committee consisting of Mr. Lawrence Gleason, Mr. Scott Waddington and Mr. Richard Bradshaw and that this committee should make a recommendation to the council.

Adopted unanimously

**7. Questions from the public and visitors**

**Mr. Scott Waddington – Foreman**

Mr. Waddington did some work on the roads and had a meeting with the CISSSO representatives. They discussed some safety issues: road should be closed on both sides when work is done; not work done alone; lifejacket required if work is done on the docks; bag to carry his safety equipment. There is a water built up on Mountain bridge. The steamer is required to unthawed the drains and the culverts on Downey Bay. A culvert on ICO road needs to be change. 5 bags of cold patch required.

**Mrs. Susan Campbell**

Mrs. Campbell would like the Publi-Sac box to be removed.

Answer: The Director General asked the Public-Sac last summer to remove the box. They never came. The foreman is asked to store the box at the transfer site.

**8. Administration**

8.1 Payment of the bills

**06-04-03-2019**

**Payment of the bills**

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

8.2 Building inspector

3 candidates will be interviewed. The Administration Committee should line out the needs and define the position.

8.3 Cadastre renovation

The council will have a working session to review the information provided by the cadastre renovation surveyors on March 18<sup>th</sup> 2019 at 6:30 PM.

8.4 TECQ grant

All the forms were completed and sent to the government. The municipality should receive its payment on March 15<sup>th</sup> 2019.

8.5 Foreman request

**07-04-03-2019**

**Foreman request**

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to accept the foreman request for 3 days off on April 5<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup> 2019 and to hire Mr. Brian Crook as his replacement.

Adopted unanimously

8.6 Old Municipal truck

**08-04-03-2019**

**Truck rental**

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to rent a truck for a month.

Adopted unanimously

**9. Economic / Development**

9.1 F-16 By-Law modification

A notice of motion is given by Mr. John Brennan that in a future meeting he will propose the adoption of the project By-Law number 01-2019 concerning the amendment of F-16 authorizing single family dwelling in addition to seasonal dwelling.

The project of By-Law is presented to all members.

9.2 10 hectares

No resource is available to work on this project.

**10. Environment**

No Item on the Agenda.

**11. Roads / Publics Works**

11.1 Roads grants payments

The municipality received a payment of \$ 30 000.00 for its road grant improvement for 2018. A sum of \$ 151 700.00 was received for the road maintenance grant for 2018.

**12. Public security / Emergency Plan**

12.1 Agreement with MRC (Off road rescue)

**09-04-03-2019**

**Agreement on Off-road vehicle usage**

It is

Moved by: Mr. John Brennan

AND RESOLVED that the municipality accepts to sign the Off-road vehicle usage agreement with the Pontiac MRC, the lump sump compensation of \$ 500.00 per year for the utilisation of the space, and, to designate the mayor, Mrs. Doris Ranger, and the Director General, Mrs. Éline Déry, to sign the agreement on the behalf of the municipality of Sheenboro.

Adopted unanimously

## 12.2 Grants - Agence municipale 9-1-1 du Québec

The municipality received a total of 16 500.00 \$ for the renewal of its emergency plan.

## 12.3 Prudent proposal

**10-04-03-2019**

### **Prudent proposal**

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to repeal the motion # 21-04-02-2019.

Adopted unanimously

## 12.4 SUMI – Intermunicipal agreement

**11-04-03-2019**

### **Adoption of the intermunicipal agreement for the provision of emergency isolated environment rescue**

WHEREAS the MRC Pontiac is committed to develop an off-road rescue program;

WHEREAS the MRC Pontiac has adopted a local emergency intervention protocol, which appoints 2 regional emergency rescue teams;

WHEREAS these teams may have to intervene in all the municipalities of the MRC;

WHEREAS intermunicipal agreements will have to be signed to offer this service;

WHEREAS it would be preferable for all municipalities to sign a common agreement to standardize interventions;

WHEREAS the budget for these interventions will be managed by the MRC;

WHEREAS a regional intermunicipal agreement has been presented to the Municipal Council;

It is

Moved by: Mr. John Brennan

AND RESOLVED that the municipality of Sheenboro adopts the submitted agreement and designates the mayor, Mrs. Doris Ranger, and the Director General, Mrs. Éline Déry, to sign any document related to the agreement on behalf of the municipality of Sheenboro.

Adopted unanimously

## **13. Sport & Recreation & Tourism**

No Item on the agenda.

## **14. Correspondence**

### 14.1 Pontiac Journal ad (Farmers)

**12-04-03-2019**

### **Farmers ad**

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED that the municipality participates in this ad.

Adopted unanimously

## **15. Varia**

### 15.1 CNL report on visit

The subject is tabled until the next meeting.

**16. Closing of meeting**

All Items on the agenda were discussed. The closing of the meeting is requested.

**13-04-03-2019**

**Closing of meeting**

It is

Moved by: Mrs. Lorna Brenna Agnesi

AND RESOLVED to close the meeting at 9:30 PM.

Adopted unanimously

Mayor – Mrs. Doris Ranger:

Director General – Mrs. Éleine Déry: