



MINUTES

Council meeting - Municipality of Sheenboro
Location: 59, Sheen road, Sheenboro

Date: 07-10-2019 Time: 7:30 PM

Attendance P R/A Attendance P R/A

Doris Ranger, Mayor	X		Elaine Déry, Director General	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw		X	Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:35 PM.

2. Approval of Agenda

All members have received and read the Agenda. The Agenda reads as follow:

1. Quorum verification and call meeting to order

2. Approval of Agenda

3. Declaration of conflict of interests

4. Approval of the Minutes: September 9th 2019

5. Snow plowing tender opening

6. Foreman report

7. Questions from the public and visitors

8. Administration

8.1 Payment of the bills

8.2 Meeting with Commonwealth Plywood

8.3 Municipal truck

8.4 Christmas Party

8.5 Deinstallation of docks

8.6 Beaver cages materials

8.7 Comparative income statement

9. Economic / Development

10. Environment

11. Roads / Publics Works

11.1 Roads works

11.2 Road improvement grant

11.3 Demande d'harmonisation

12. Public security / Emergency Plan

12.1 72 hours Emergency Centre – Sheenboro

12.2 MRC Agreement on Public Security

13. Sport & Recreation & Tourism

14. Correspondence

14.1 Association hockey mineur request

14.2 Pontiac Journal Remembrance Day ad

14.3 Complexe sportif du Haut Pontiac request

14.4 Biblio de l'Outaouais request

14.5 Letter from MRC on power outage

14.6 Violence conjuguale engagements

15. Varia

16. Next meeting: November 4th 2019

17. Closing of meeting

Motion # 01-07-10-2019

Approval of Agenda

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to approve the Agenda as presented.

Adopted unanimously

3. Declaration of conflict of interests

No member declares a conflict of interests.

4. Approval of the Minutes: September 9th 2019

Motion # 02-07-10-2019

Approval of the Minutes: September 9th 2019

It is

Moved by: Mr. John Brennan

AND RESOLVED to approve the minutes of September 9th 2019 as presented.

Adopted unanimously

5. Snow plowing tender opening

Two tenders have been received for the snowplowing contracts. It was received on October 4th 2019 at 10:30 AM. One is for the roads contract (SHEEN-01) and the second one for the other locations (SHEEN-02). The two envelopes are still sealed at the time of the meeting. Both bids are from M. Kidd and Sons. The bid for the roads is at \$ 117 172.99 (including the taxes) and the bid for the other locations is at \$ 15 802.40 (including the taxes).

Motion # 03-07-10-2019

Snow plowing contract – SHEEN-01 - Roads

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED that the municipality accepts the bids from M. Kidd and Sons if they meet the requirements. For the municipal roads, the bid is \$ 117 172.99 taxes included.

Adopted unanimously

The decision is tabled for the SHEEN-02 tender.

Motion # 04-07-10-2019

Plow quotation

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED that the council give the mandate to the Director General to provide a quotation on the cost of plow, its installation and the sanding of the other locations to be maintain this winter.

Adopted unanimously

6. Foreman report

Mr. Scott Waddington mentions that: he worked on pot holes, brushing, beaver issues. Sullivan road is presenting issue and he needs help to fill the pot holes. Work was done on Sheenboro road. Fort-William hard top is presenting issues too.

The priorities are: do the cold patch on Sheenboro, Sullivan and Fort-William roads and after cut the brushes. Someone with a backhoe will help the foreman.

7. Questions from the public and visitors

- **Mr. Glen Magill**

Mr. Magill is asking if there any plan or strategies for the roads. He came earlier this summer to ask this question. Pot holes are dangerous; the signs are not visible and need brushing; maintenance is lazy; the grader only did Downey Bay and Tapp roads two times.

Answer: The council will meet and work on their TECQ grant program.

- **Mr. Kirk McCann**

Mr. McCann mentions that the brushing is presenting problem.

- **Mr. Joe Selkirk**

Mr. Selkirk mentions that Darcy road never has been graded this summer and that the roads need some brushing.

Answer: The foreman has a form on which all the brushing and road repairs is listed. The grading for Darcy road is on the list.

- **Mr. Shamus Morris**

Mr. Morris expresses his concerns on the idea to get the municipal employee doing the snow-plowing of the transfer site and the municipal hall. According to him it is not worth it.

8. Administration

8.1 Payment of the bills

Motion # 05-07-10-2019

Payment of the bills

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

8.2 Meeting with Commonwealth Plywood

Mr. Andre Fortin sent the information to the Director General that his company will be able to meet with some council members as soon as Mr. Trudel will get back from his vacations. Lawrence Gleason, John Brennan, Doris Ranger and Lorna Brennan Agnesi express their wish to attend this meeting.

8.3 Municipal truck

There are scratches on the truck cabin. The Director General ask if the municipality would be interested to install a back rack on the truck to prevent any damages and protect the cab window. Some lights can be installed on the rack.

Motion # 06-07-10-2019

Municipal truck

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED that the council gives the mandate to the Director General to provide a quotation on the cost of a back rack and lights for the municipal truck.

Adopted unanimously

8.4 Christmas Party

The Christmas Party is planned for November 29th 2019.

Motion # 07-07-10-2019

Christmas Party

It is

Moved by: Mr. John Brennan

AND RESOLVED that the municipality will pay for the costs of the participation of its staff and council members to the Christmas Party on November 29th 2019.

Adopted unanimously

8.5 Deinstallation of docks

Motion # 08-07-10-2019

Deinstallation of docks

It is

Moved by: Mr. Dick Edwards

AND RESOLVED that the municipality pay the extra \$130.00 for unforeseen conditions during the removal of the docks by Eagle Marine. The municipality will provide the necessary amount to finance these costs from the accumulated surplus.

Adopted unanimously

Motion # 09-07-10-2019

Eagle Marine report and DG memo

It is

Moved by: Mr. Dick Edwards

AND RESOLVED that the council acknowledges receiving the Eagle Marine report and the Director General memo regarding the dock.

Adopted unanimously

The council will have a work session on November 19th 2019 at 6:30 PM to discuss about the dock.

8.6 Beaver cages materials

Motion # 10-07-10-2019

Beaver cages materials

It is

Moved by: Mr. Dick Edwards

AND RESOLVED that the municipality proceeds with the purchase of the materials for the beaver cages as listed and quoted on BMR quotation.

Adopted unanimously

8.7 Comparative income statement

A comparative income statement presenting the information on the budget and the revenue and expenses was provided to the council members.

Motion # 11-07-10-2019

Comparative income statement

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED that the council acknowledges receiving the comparative income statement dated of October 7th 2019.

Adopted unanimously

The council will have a working session on November 26th 2019 at 6:00 PM to work on the budget. The accountant Mr. Gerard Labelle will be invited.

9. Economic / Development

No Item on the agenda.

10. Environment

No Item on the agenda.

11. Roads / Publics Works

11.1 Roads works

The Director General suggests that the section of Sullivan road presenting pot holes should be transformed into a gravel section. Next spring the grader can be used the ripe off the pavement.

The Director General is waiting for a quotation on the road work requested on the Millennium road.

The council wants to proceed with cold patch for the repair of the section of Sullivan road presenting pot holes.

11.2 Road improvement grant

The municipality received a letter for the MTQ to confirm that it will receive a grant of \$ 23 939.00 for its road improvement work for the year 2019.

11.3 Demande d'harmonisation

Motion # 12-07-10-2019

Demande d'harmonisation

It is

Moved by: Mrs. Karen Shea

AND RESOLVED that the municipality wants these items to be included in the agreement with the Commonwealth Plywood: more signage on the roads used by the logging trucks; contribution to the dust suppressant costs; maintenance of Trout Lake road; respect of the speed limit; meeting with the company two times a year.

Adopted unanimously

12. Public security / Emergency Plan

12.1 72 hours Emergency Center - Sheenboro

The work on the Civil Emergency Plan is going well. The municipality should make a decision on how the grant money (\$ 16 500.00) should be spent before November 9th 2019. The municipality already agrees to share the costs of the employee working on the plan. Up to now, its share is around \$ 1 000.00. To provide a temporary shelter, the municipality has to improve its installation. A shower is needed and a second toilet. Some sand bags can be purchased in case of another flood. Some emergency equipment or products can be purchased.

Motion # 13-07-10-2019

72 hours Emergency Center - Sheenboro

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED that the municipality should improve its ability to provide a temporary shelter in case of a disaster and that the grant should be spent according to the priorities presented.

Adopted unanimously

12.2 MRC agreement on public security

The mayor is reading the content of the agreement.

Motion # 14-07-10-2019

Motion authorizing the conclusion of an agreement related to intermunicipal assistance in civil security between the municipalities of the Pontiac MRC

WHEREAS the local municipalities have, under the Civil Protection Act (L. R. Q., c. S 2.3), responsibility for civil security on their territory;

WHEREAS the MRC, pursuant to the Act respecting municipal territorial organisation (L. R. Q., c. O-9), acts as a local municipality for any unorganized territory located on its territory;

WHEREAS the *Règlement sur les procédures d'alerte et de mobilisation et les moyens de secours minimaux pour protéger la sécurité des personnes et des biens en cas de sinistre (Regulation Respecting Warning and Mobilization Procedures and Minimum Rescue Services Required for the Protection of Persons and Property in the Event of a Disaster)* specifies the minimum means that municipalities must put in place;

WHEREAS it is difficult for some municipalities to find enough resources to respond to a major disaster;

WHEREAS more often than not, a hazard will impact several municipalities of the same sector simultaneously;

WHEREAS for this reason, it would be preferable to be able to count on all the municipalities, as well as the MRC, to respond to a major disaster and share all human and material resources in the event of a disaster;

WHEREAS the municipality of Sheenboro wishes to avail itself to Articles 468 and following of the Cities and Towns Act (RLRQ, chapter C-19) and Articles 569 and following of the Municipal Code of Québec (RLRQ, chapter C-27.1) to conclude an agreement relating to intermunicipal assistance in civil security;

CONSEQUENTLY,

It is moved by Mrs. Karen Shea and seconded by Mr. John Brennan and resolved that this motion be adopted and that it rules and orders the following:

ARTICLE 1

The council of the municipality of Sheenboro authorizes the conclusion of an agreement relating to intermunicipal assistance in civil security with the other municipalities of the MRC Pontiac. This agreement is attached to this motion to form part of it as if it were reproduced here in full.

ARTICLE 2

The mayor is authorized to sign said agreement.

Adopted unanimously

13. Sport & Recreation & Tourism

No Item on the agenda.

14. Correspondence

14.1 Association hockey mineur request

This association is requesting a donation.

Motion # 15-07-10-2019

Association hockey mineur request

It is

Moved by: Mrs. Karen Shea

AND RESOLVED that the municipality will not participate.

Adopted unanimously

14.2 Pontiac Journal Remembrance Day ad

Motion # 16-07-10-2019

Pontiac Journal Remembrance Day ad

It is

Moved by: Mr. John Brennan

AND RESOLVED that the municipality will participate to this ad.

Adopted unanimously

14.3 Complexe sportif du Haut Pontiac request

Motion # 17-07-10-2019

Complexe sportif du Haut Pontiac request

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED that the municipality will contribute for \$ 3000.00 this year.

A vote is asked on this motion

1 in favor

4 against

Defeated

Motion # 18-07-10-2019

Complexe sportif du Haut Pontiac request

It is

Moved by: Mr. John Brennan

AND RESOLVED that the municipality will contribute for \$ 5000.00 this year.

A vote is asked on this motion

4 in favor

1 against

Adopted

14.4 Biblio de l'Outaouais request

Motion # 19-07-10-2019

Biblio de l'Outaouais request

It is

Moved by: Mrs. Karen Shea

AND RESOLVED that the municipality will not participate.

Adopted unanimously

14.5 Letter from MRC on power outage

Motion # 20-07-10-2019

Letter from MRC on power outage

It is

Moved by: Mr. Dick Edwards

AND RESOLVED that the municipality is supporting the MRC motion on power outage.

Adopted unanimously

14.6 Violence conjugale engagements

Motion # 21-07-10-2019

Violence conjugale engagements

It is

Moved by: Mrs. Karen Shea

AND RESOLVED that the municipality is supporting the engagement towards violence against women.

Adopted unanimously

15. Varia

No Item on the agenda.

16. Next meeting: November 4th 2019

The next council meeting will be held on November 4th 2019 at the municipal hall at 7:30 PM.

17. Closing of meeting

All Items on the agenda were discussed. The closing of the meeting is requested.

Motion # 22-07-10-2019

Closing of meeting

It is

Moved by: Mrs. Karen Shea

AND RESOLVED to close the meeting at 9:37 PM.

Adopted unanimously

Mayor – Mrs. Doris Ranger:

Director General – Mrs. Éline Déry: