



## MINUTES

**Council meeting - Municipality of Sheenboro  
Location: 59, Sheen road, Sheenboro**

**Date: 09-09-2019 Time: 7:30 PM**

Attendance                      P    R/A    Attendance                      P    R/A

Doris Ranger, Mayor	X		Elaine Déry, Director General	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

### 1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:40 PM.

### 2. Approval of Agenda

All members have received and read the Agenda. The Agenda reads as follow:

1. Quorum verification and call meeting to order
2. Approval of Agenda
3. Declaration of conflict of Interests
4. Approval of the Minutes: August 12<sup>th</sup> 2019
5. MRC Engineer presentation
6. Foreman report
7. Questions from the public and visitors
8. Administration
  - 8.1 Payment of the bills
  - 8.2 Financial statements 2018
  - 8.3 Municipal truck
  - 8.4 Beavers dams
  - 8.5 Deinstallation of docks
  - 8.6 DND Training exercise
9. Economic / Development
10. Environment
11. Roads / Publics Works
  - 11.1 Roads maintenance grant 2019
  - 11.2 Roads works
12. Public security / Emergency Plan
  - 12.1 Decontamination equipment – Pontiac Ouest Fire Department
  - 12.2 Alert system – Civil Emergency Plan
13. Sport & Recreation & Tourism
14. Correspondence
  - 14.1 Pontiac Journal
  - 14.2 Local Business Evening
15. Varia
16. Closing of meeting

**Motion # 01-09-09-2019**

**Approval of Agenda**

It is

Moved by: Mrs. Karen Shea

AND RESOLVED to approve the Agenda as presented.

Adopted unanimously

**3. Declaration of conflict of interests**

No member declares a conflict of interests.

**4. Approval of the Minutes: August 12<sup>th</sup> 2019**

**Motion # 02-09-09-2019**

**Approval of the Minutes: August 12th 2019**

It is

Moved by: Mr. John Brennan

AND RESOLVED to approve the minutes of August 12th 2019 as presented.

Adopted unanimously

**5. MRC Engineer presentation**

Mrs. Kim Lesage is presenting a brief summary of her experience and the kind of mandate she is able to achieve. She is inviting the municipality to plan its work for the next year.

**6. Foreman report**

Mr. Scott Waddington mentions that: there are issues at the culvert down Primeau hill; the hard top on Sullivan and Fort-William is hard to maintain; some brushing was done; there are missing signs on ICO and Tripp roads; the grader was requested for this week.

**7. Questions from the public and visitors**

**- Fire Chief – Pontiac Ouest Fire Department**

Mr. Glynn Fleury is mentioning there was two fires: Lac de L'Indien and Esher Lake. SOPFEU should cover the costs of the fire at Lac de L'Indien. The municipality will have to cover the costs of the fire at Esher Lake. A few more signs need to be installed to finalize the TNO project. Medium risk will now be part of the fire chief responsibility.

The fire chief is requesting the permission to install a lift on the side by side to raise it by 2 inches. The cost is around \$ 300.00. The municipality will not have to pay for this installation. The council wants the fire chief to check if the warranty is still valid on the side by side and if this installation will affect it.

**Motion # 03-09-09-2019**

**Installation of a lift on the side by side**

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED that the municipality authorizes the installation of a lift on the side by side. The installation will have to be done by the dealer. The installation is conditional to obtain information on the warranty.

Adopted unanimously

The Fire Chief is requesting installation of no parking signs on the hill and the road leading to the municipal hall.

**Motion # 04-09-09-2019**

**No parking signs**

It is

Moved by: Mr. Dick Edwards

AND RESOLVED that the municipality shall proceed with the purchase of no parking signs and install it on the hill and road leading to the municipal hall.

Adopted unanimously

The fire ban sign should be more visible for the residents of Sheenboro. It is suggested to purchase another sign.

**Motion # 05-09-09-2019**

**Fire ban sign**

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED that the municipality shall proceed with the purchase of a fire ban sign for Sheenboro.

Adopted unanimously

- **Mrs. Susan Campbell**

Mrs. Susan Campbell mentions that the hard top is in bad condition on Sullivan road.

**8. Administration**

8.1 Payment of the bills

**Motion # 06-09-09-2019**

**Payment of the bills**

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

8.2 Financial statements 2018

**Motion # 07-09-09-2019**

**Financial statements 2018**

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED that Council acknowledges the deposit on September 9<sup>th</sup> 2019 of the financial statements for the year 2018.

Adopted unanimously

8.3 Municipal truck

**Motion # 08-09-09-2019**

**Municipal truck**

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED that the municipality proceed with the installation of mud flaps on the truck for the cost of 300.00 \$ plus taxes and the installation of the municipality's logo.

Adopted unanimously

8.4 Beavers dams

There is a beaver dam at the creek on Mountain road. The municipal inspector was asked to provide information on the situation. The Director General is waiting for this information.

8.5 Deinstallation of docks

**Motion # 09-09-09-2019**

**Deinstallation of docks**

It is

Moved by: Mr. Dick Edwards

AND RESOLVED that Council accept the quotation of \$ 1 500.00 (taxes included) from Eagle Marine and proceed with the deinstall of the docks on the condition that this company has the expertise and an insurance policy for liability. When proceeding, the municipality will provide the necessary amount to finance these costs from the accumulated surplus.

Adopted unanimously

8.6 DND Training exercise

The DND / Army will conduct an exercise on the territory of the municipality from September 16<sup>th</sup> to September 20<sup>th</sup> 2019. The Director General had the information that some roads will be closed for a short period of time. Information will be provided to the taxpayers: at the transfer site; on the WEB site; from the mayor Email list. The forestry companies and others will be notified too.

**9. Economic / Development**

No Item on the agenda.

**10. Environment**

No Item on the agenda.

**11. Roads / Publics Works**

11.1 Roads maintenance grant 2019

The municipality received a letter from the Transportation Department confirming that the grant this year will be \$ 151 170.00.

11.2 Roads works

Work needs to be done at the culvert down Primeau hill.

The MSP gave the authorization to proceed with the repairs on ICO road. A quotation fixed the price of repairs at \$ 3 412.50 plus taxes.

The pot holes on Sullivan road should be repaired.

The Director General is waiting for an opinion on the road work requested on the Millennium road.

**Motion # 10-09-09-2019**

**Road works**

It is

Moved by: Mr. Dick Edwards

AND RESOLVED that the municipality proceeds with the road works listed.

Adopted unanimously

## **12 Public security / Emergency Plan**

### **12.1 Decontamination equipment – Pontiac Ouest Fire Department**

As per the CNESST and the Public Health unit (CISSSO), the firemen and their equipment must be properly decontaminated following a fire call-out with heavy amounts of smoke and soot. The equipment required is a specialized washing machine with a drying system, bags for bunker gear post-fire, covers for seats, wipes for skin, etc.

The joint committee is recommending that the major purchase of the equipment shall be done in 2019 with the amounts taken from the unused water rescue training budget (\$ 30 000.00). The Council is in favor of proceeding with this recommendation.

#### **Motion # 11-09-09-2019**

##### **Decontamination equipment – Pontiac Ouest Fire Department**

It is

Moved by: Mr. John Brennan

AND RESOLVED that Council accepts the recommendation from the joint committee to proceed with the purchase of decontamination equipment for the Pontiac Ouest Fire Department with the amounts taken from the unused water rescue training budget.

Adopted unanimously

### **12.2 Alert system – Civil Emergency Plan**

All municipalities across the Province are required to have an up-to-date Civil Security Plan as well as an emergency alerting system – prior to November 9<sup>th</sup> 2019. Grant money has been issued to assist with the implementation of a new plan and required systems. The current joint plan is being revised by Alicia Jones, Sarah Adam and Éline Déry, in coordination with the Ministry of Public Security. Three quotes for Alerting systems have been requested and sent out for review and approval of the Council. The company Telmatik has the lowest quote. Other municipalities using this company are satisfied by the services provided. It is recommended to proceed with this company and to share the costs with the municipalities of Allumettes Island and Chichester.

#### **Motion # 12-09-09-2019**

##### **Alert system – Civil Emergency Plan**

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED that the municipality enters an agreement with the municipalities of Allumettes Island and Chichester to share the costs of an alerting system provided by Telmatik. The cost of the shares for the year 2019-2020 will be taken from the grant received from the Agence municipale 911 du Québec.

Adopted unanimously

## **13 Sport & Recreation & Tourism**

No Item on the agenda.

## **14 Correspondence**

### **14.1 Pontiac Journal**

The Pontiac Journal asked if the municipality will participate to the add to acknowledge the local businesses.

#### **Motion # 13-09-09-2019**

##### **Add – Pontiac Journal**

It is

Moved by: Mr. John Brennan

AND RESOLVED that the municipality participates in the add to acknowledge the local businesses.

A vote is asked on this motion

4 in favor  
2 against

Adopted

14.2 Local business evening

**Motion # 14-09-09-2019**

**Local business**

It is

Moved by: Mrs. Karen Shea

AND RESOLVED that Mrs. Lorna Brenna Agnesi will represent the municipality at the evening and the municipality will pay for her travelling expenses.

Adopted unanimously

**15 Varia**

No Item on the agenda.

**16 Closing of meeting**

All Items on the agenda were discussed. The closing of the meeting is requested.

**Motion # 14-09-09-2019**

**Closing of meeting**

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to close the meeting at 9:46 PM.

Adopted unanimously

Mayor – Mrs. Doris Ranger:

Director General – Mrs. Éline Déry: