



MINUTES

**Council meeting - Municipality of Sheenboro
Location: 59, Sheen road, Sheenboro**

Date: 06-01-2020 Time: 7:30 PM

Attendance	P	R/A	Attendance	P	R/A
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Doris Ranger, Mayor	X		Élaine Déry, Director General	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:35 PM.

2. Approval of Agenda

All members have received and read the Agenda. The Agenda reads as follow:

- 1. Quorum verification and call meeting to order**
- 2. Approval of Agenda**
- 3. Declaration of conflict of interests**
- 4. Approval of the Minutes: December 2sd 2019 and December 2sd 2019 – Special meeting.**
- 5. Foreman report**
- 6. Questions from the public and visitors**
- 7. Administration**
 - 7.1 Payment of the bills
 - 7.2 Remuneration and Salary Increase for 2020
 - 7.3 Renewal of membership – FQM
 - 7.4 Renewal of membership - ADMQ
 - 7.5 Transfer site: Hours and Schedule for 2020
 - 7.6 Renewal of accountant contract
 - 7.7 Beavers dams
 - 7.8 Authorization to pay current accounts for 2020
 - 7.9 Council Committees
- 8. Economic / Development**
 - 8.1 MRC TPI Plan review
- 9. Environment**
 - 9.1 Evolu-Tic contract renewal (recycling)
- 10. Roads / Publics Works**
 - 10.1 Road maintenance grant 2019
- 11. Public security / Emergency Plan**
 - 11.1 Police costs for 2020
- 12. Sport & Recreation & Tourism**
 - 12.1 MRC sport and recreation committee
- 13. Correspondence**
 - 13.1 Pontiac Journal – Bus ad

13.2 Letter from Regroupement des locataires des Terres Publiques du Québec inc.
13.3 CNL invitation

14. Varia

15. Next meeting: February 3th 2020

16. Closing of meeting

It is suggested to add 9.2 Repair at the transfer site

Motion # 01-06-01-2020

Approval of Agenda

It is

Moved by: Mr. John Brennan

AND RESOLVED to approve the Agenda as modified.

Unanimously adopted by councillors

3. Declaration of conflict of interests

No member declares a conflict of interest.

**4. Approval of the Minutes: December 2nd 2019 and December 2nd 2019 –
Special meeting.**

Motion # 02-06-01-2020

Approval of the Minutes: December 2nd 2019

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to approve the minutes of December 2nd 2019 as presented.

Unanimously adopted by councillors

Motion # 03-06-01-2020

Approval of the Minutes: December 2nd 2019 – Special meeting.

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to approve the minutes of December 2nd 2019 – Special meeting as presented.

Unanimously adopted by councillors

5. Foreman report

Mr. Scott Waddington mentions that: everything is going well; the major issue was with the ice storm; took 3 days to clear the roads with some help; bump on Primeau hill start to stick out again; signs were installed last fall.

6. Questions from the public and visitors

The question period started and finished at 7:40 PM. No question.

7. Administration

7.1 Payment of the bills

Motion # 04-06-01-2020

Payment of the bills

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to pay the bills of the month as listed.

Unanimously adopted by councillors

7.2 Remuneration and Salary Increase for 2020

Motion # 05-06-01-2020

Remuneration and Salary Increase for 2020

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to proceed with an increase of the Council members remuneration and of the employee wages as stated in the 2020 budget, and this, retroactively to January 1, 2020.

Unanimously adopted by councillors

7.3 Renewal of membership – FQM

Motion # 06-06-01-2020

Renewal of membership – FQM

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to mandate the Director General to renew the membership to the FQM for the year 2020 at a cost of 1 115.78 \$ including taxes.

Unanimously adopted by councillors

7.4 Membership to ADMQ

Motion # 07-06-01-2020

Membership to ADMQ

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to mandate the Director General to pay an amount of 477.00 \$ plus taxes for its membership to the ADMQ for the year 2020.

Unanimously adopted by councillors

7.5 Transfer site: Hours and Schedule for 2020

Motion # 08-06-01-2020

Transfer site: Hours and Schedule for 2020

It is

Moved by: Mrs. Karen Shea

AND RESOLVED to ask the transfer site committee to make a recommendation on the transfer site schedule for 2020 at the February council meeting.

Unanimously adopted by councillors

7.6 Renewal of accountant contract for 2020

Motion # 09-06-01-2020

Renewal of accountant contract for 2020

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to renew Gerard Labelle's contract for 2020 at \$ 11 000.00 plus taxes.

Unanimously adopted by councillors

7.7 Beavers dams

Motion # 10-06-01-2020

Beavers dams

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to mandate the Director General to send a letter to notify the owners Mr. Andrew McDonald, M. Brian Dubeau, Mr. Neil Carroll and Mr. Trevor Miller of a beaver on their lots as requested by the municipal inspector.

Unanimously adopted by councillors

7.8 Authorization to pay current accounts for 2020

Motion # 11-06-01-2020

Authorization to pay current accounts for 2020

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to authorize the Director General to pay upon reception the following current year 2020 bills and issue cheque pertaining to payroll and contracts.

Bell	Telephone
Bell Mobility	Cell phone
Hydro-Quebec	Electricity
Ministre du Revenu	Payroll deductions
Revenue Canada	Payroll deductions
Municipal employees and contracts	Remuneration
Stinson	Propane

Unanimously adopted by councillors

7.9 Council Committees

Motion # 12-06-01-2020

Pro-mayor for 2020-2021 and 2021-2022

It is

Moved by: Mrs. Karen Shea

AND RESOLVED that Mr. John Brennan will act as the pro-mayor for the next two years.

Unanimously adopted by councillors

Motion # 13-06-01-2020

Council Committees

It is

Moved by: Mrs. Karen Shea

AND RESOLVED to accept the committees as listed.

Unanimously adopted by councillors

8. Economic / Development

8.1 MRC TPI Plan review

Motion # 14-06-01-2020

MRC TPI Plan review

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to mandate Mr. Andre Vaillancourt to attend the meeting on the TPI Plan review on January 10th 2020

Unanimously adopted by councillors

9. Environment

9.1 Evolu-Tic contract renewal (recycling)

Motion # 15-06-01-2020

Evolu-Tic contract renewal (recycling)

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to accept the terms of the new contract with Evolu-TIC and to mandate the Director General to sign all necessary documents.

Unanimously adopted by councillors

9.2 Repair at the transfer site

Motion # 16-06-01-2020

Repair at the transfer site

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to mandate the Director General to get a plan and a quotation for the improvement of the transfer site installation and to have a gate and a railing install at the garbage bin location.

Unanimously adopted by councillors

10. Roads / Publics Works

10.1 Road maintenance grant 2019

Motion # 17-06-01-2020

Road maintenance grant 2019

WHEREAS that Transport Quebec paid \$151,170.00 as a compensation for the maintenance of local roads in 2019;

WHEREAS that the funds received were used for the maintenance of local roads 1 and 2;

WHEREAS that this motion will appear on the requested form describing the work done by the municipality for the roads above;

WHEREAS that an external auditor will provide an accounting report within the prescribed delay;

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED that the municipality accepts all the work done under this grant and informs Transport Quebec of the compensation for current and preventative maintenance of local roads 1 and 2 for which the municipality is responsible according to the objectives of the *Programme d'aide à l'entretien du réseau routier local* (PAERRL).

Unanimously adopted by councillors

11. Public security / Emergency Plan

11.1 Police costs for 2020

The police costs will be 65 126 \$ for the year 2020.

12. Sport & Recreation & Tourism

12.1 MRC sport and recreation committee

Mr. John Brennan is representing the municipality at this MRC committee.

13. Correspondence

13.1 Pontiac Journal – Bus ad

Motion # 18-06-01-2020

Pontiac Journal – Bus ad

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED THAT the municipality will participate in this ad.

Unanimously adopted by councillors

13.2 Letter from Regroupement des locataires des Terres Publiques du Québec inc.

The Council members received a letter from this group opposing to the use of a portion of the TNO budget for the construction of a garage at the Pontiac MRC.

13.3 CNL invitation

Motion # 19-06-01-2020

CNL invitation

It is

Moved by: Mr. John Brennan

AND RESOLVED that the mayor will represent the municipality at this event and to pay her travelling costs.

Unanimously adopted by councillors

14. Varia

No Item on the agenda.

15. Next meeting: February 3th 2020

The next council meeting will be held on February 3th 2020 at the municipal hall at 7:30 PM.

16. Closing of meeting

All Items on the agenda were discussed. The closing of the meeting is requested.

Motion # 20-06-01-2020

Closing of meeting

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to close the meeting at 8:50 PM.

Unanimously adopted by councillors

I, Doris Ranger, mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor – Mrs. Doris Ranger:

Director General – Mrs. Éline Déry: