



MINUTES

Council meeting - Municipality of Sheenboro Meeting held in camera on ZOOM

Date: 04-05-2020 Time: 7:30 PM

Attendance	P	R/A	Attendance	P	R/A
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Doris Ranger, Mayor	X		Élaine Déry, Director General	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan		X	Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:35 PM.

Motion # 01-04-05-2020

The Council of the Municipality of Sheenboro sits in regular meeting on May 4th, 2020 via video conference on the Zoom platform.

The video conference was attended by Dick Edwards, Richard Bradshaw, Lorna Brennan Agnesi, Lawrence Gleason, Karen Shea. Each of these individuals identified themselves individually. All forming quorum, under the chairmanship of Doris Ranger, Mayor.

Also attending the meeting, via video conference: Élaine Déry, Director General, acts as assembly secretary and Scott Waddington, municipal foreman.

CONSIDERING Decree Number 177-2020 of March 13, 2020, which declared a state of health emergency throughout Quebec for an initial period of ten days;

CONSIDERING subsequent decrees extending this state of emergency until May 6th, 2020;

CONSIDERING Ministerial Order Number 2020-029, dated of April 26th, 2020, from the Minister of Health and Social Services, which specifies that any meeting can be held in a means by which all members can communicate immediately with each other;

CONSIDERING that according to the same order, where the law stipulates that a sitting must be public, it must be publicized as soon as possible by any means by which the public can know the content of the discussions between the participants and the outcome of the members' deliberations;

CONSIDERING that it is in the public interest and to protect the health of the public, council members and municipal employees that this meeting be held in camera and that council members and municipal employees be allowed to attend and take part, deliberate and vote at the meeting via video conference on the Zoom platform.

CONSEQUENTLY,

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED THAT this council meeting will be held in camera and council members and municipal employees may participate via video conference on the Zoom platform.

Unanimously adopted by councillors

2. Approval of Agenda

All members have received and read the Agenda. The Agenda reads as follow:

- 1. Quorum verification and call meeting to order**
- 2. Approval of Agenda**
- 3. Declaration of conflict of interests**
- 4. Approval of the Minutes: April 6th 2020**
- 5. Grass cutting tenders for intergenerational park**
- 6. Foreman report**
- 7. Questions from the public and visitors**
- 8. Administration**
 - 8.1 Payment of the bills
 - 8.2 Management contract By-Law adoption
 - 8.3 Spending By-Law adoption
 - 8.4 Employees security
 - 8.5 Radon test results
 - 8.6 Beaver dam
- 9. Economic / Development**
 - 9.1 Amendment project to zoning F-16 deposit
 - 9.2 Picanoc project
 - 9.3 Commonwealth – Demande d’harmonisation opérationnelle
- 10. Environment**
 - 10.1 Transfer site – List of construction waste accepted
 - 10.2 Transfer site – Quotation for labour for roof replacement
 - 10.3 Transfer site – Summer hours and new schedule
 - 10.4 Beaver trapper
 - 10.5 Municipal wharf
- 11. Roads / Publics Works**
 - 11.1 Roads work plan
- 12. Public security / Emergency Plan**
 - 12.1 Truck radio quotation
- 13. Sport & Recreation & Tourism**
- 14. Correspondence**
 - 14.1 CSHBO – Consultation on triennial plan
- 15. Varia**
- 16. Next meeting: June 1st 2020**
- 17. Closing of meeting**

It is suggested to add the following items to the agenda: 11.2 Street light; 14.2 Pontiac Journal ad – Essential workers

Motion # 02-04-05-2020

Approval of Agenda

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to approve the Agenda as modified.

Unanimously adopted by councillors

3. Declaration of conflict of interests

No member declares a conflict of interest with an Item on the agenda.

4. Approval of the Minutes: April 6th 2020.

The councillor Richard Bradshaw says that the vote was 4 in favor and 2 against for the motion #07-06-04-2020.

Motion # 03-04-05-2020

Approval of the Minutes: April 6th 2020

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to approve the minutes of April 6th 2020 as modified.

Unanimously adopted by councillors

5. Grass cutting tenders for intergenerational park

Two tenders have been received for the grass cutting at the intergenerational park. One from Kevin Bresseau was received on April 20th 2020 and the other from S & R Lawn Maintenance on April 30th 2020. The two envelopes are still sealed at the time of the meeting. The bid from Kevin Bresseau is at \$ 3 500.00 and the bid from S & R Lawn Maintenance is at \$ 3 400.00.

The council proceeds with the lowest bid.

Motion # 04-04-05-2020

Grass cutting tenders for intergenerational park

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED THAT the municipality accepts the bid of S & R Lawn Maintenance for a price of \$ 3 400.00 for the grass cutting at the intergenerational park from the month of May to the end of October 2020.

A vote is asked on the motion

3 in favor

2 against

Adopted by a majority of councillors

6. Foreman report

Mr. Scott Waddington is reporting: there is issue with the construction waste; a recommendation was made for the repair of Perrault shoulder; some grading was done on several roads; the sweeping was done on every road and there is a lot of sand that they cannot get off the road; Primeau hill still have a lot of sand; burms are still on the side of some of the roads; a culvert was blocked by the beaver s on Sheen road and an excavator will be needed in order to unblock it; work done last year is working very well - no issue this year; Trout Lake road needs a lot of work - road committee needs to assess it.

7. Questions from the public and visitors

No public is attending the meeting due to the coronavirus spread. Consequently, there is no question period.

8. Administration

8.1 Payment of the bills

Motion # 05-04-05-2020

Payment of the bills

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to pay the bills of the month as listed.

Unanimously adopted by councillors

8.2 Management contract By-Law adoption

This item is tabled until the next council meeting.

8.3 Spending By-Law adoption

Motion # 06-04-05-2020

Spending By-Law adoption

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED THAT the municipality adopts the By-Law 01-2020 on the delegation of the power to spend and to contract and regulations concerning budgetary control.

Unanimously adopted by councillors

8.4 Employee security

Motion # 07-04-05-2020

Lawyer draft letter

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED THAT the municipality should not proceed with the mailing of the lawyer draft letter to the resident.

A vote is asked on the motion

2 in favor

3 against

Defeated

Motion # 08-04-05-2020

Lawyer draft letter

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED THAT the municipality should proceed with the mailing of the lawyer draft letter to the resident.

A vote is asked on the motion

3 in favor

2 against

Adopted by a majority of councillors

8.5 Radon test results

The Director General mentions that the municipality received the results for the radon test.

The results for the municipal hall are at 26 Bq/m³ (main level) and 30 Bq/m³ (basement).

Canadian guideline for radon in indoor air for dwellings is 200 Becquerels per cubic metre (200 Bq/m³).

A Becquerel is a unit that measures the emission of radiation per second.

8.6 Beaver dam

Motion # 09-04-05-2020

Beaver dam

It is

Moved by: Mrs. Karen Shea

AND RESOLVED TO mandate the Director General to send a registered letter to the owners of the lot 63-P and the lot Canton Sheen Rang 1 P-14 to notify them to catch the beavers and dismantle the dam on their properties.

Unanimously adopted by councillors

Motion # 10-04-05-2020

Culvert on Sheen road

It is

Moved by: Mr. Dick Edwards

AND RESOLVED THAT the municipality proceeds with an excavator to unblock a culvert on Sheen road.

Unanimously adopted by councillors

9. Economic / Development

9.1 Amendment project By-Law for the zoning F-16 deposit

The councillor Dick Edwards is proceeding with the deposit of the amendment project By-Law for the zoning F-16.

9.2 Picanoc project

Prior to the meeting, the mayor Doris Ranger sent information on this project. The letter of support sent from Sheenboro will be submitted with the rest of the application grant to the government. It has been on the table for at least four years or more and has been submitted to the government but was rejected. Two MRC's have partnered hiring a project manager to do the plan.

9.3 Commonwealth – Demande d'harmonisation opérationnelle

The municipality wants these items to be included in the agreement with the forestry companies: more signage on the roads used by the logging trucks; contribution to the dust suppressant costs; maintenance of Trout Lake road and Schyan hill; respect of the speed limit; meeting with the company two times a year.

The Commonwealth Plywood should start to log at the end of May or the beginning of June. The municipality wishes to have a list of the work they intend to do on Trout Lake. A follow-up should be done with the foreman on the road work.

10. Environment

10.1 Transfer site – List of construction waste accepted

This item is tabled until the next meeting. The transfer site committee will meet and make a recommendation to the council.

10.2 Transfer site – Quotation for labour for roof replacement

This item is tabled until a new quotation is provided for a roof to accommodate two bins lay out one after the other.

10.3 Transfer site – Summer hours and new schedule

The transfer site is now open from 12:00 PM to 4:00 PM Wednesday, Saturday and Sunday.

10.4 Beaver trapper

Motion # 11-04-05-2020

Beaver trapper

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED THAT the municipality hire Mr. Denis Mainville as a beaver trapper for the summer 2020 and will pay him an amount of \$ 50.00 per beaver.

Unanimously adopted by councillors

10.5 Municipal wharf

The decision whether or not to open the launching boat ramp is a matter of the municipality. Whether the decision is to open, the municipality must reinforce the rules for social distancing.

Motion # 12-04-05-2020

Municipal wharf

It is

Moved by: Mr. Dick Edwards

AND RESOLVED THAT the municipality opens the launching boat ramp for the summer 2020, installs signs and post information on the Website to reinforce the rules of social distancing.

A vote is asked on the motion

4 in favor

1 against

Adopted by a majority of councillors

11. Roads / Publics Works

11.1 Roads work plan

The road committee will meet after May 11th. The foreman is working on his recommendation.

11.2 Street light

Hydro-Québec should be notified to fix the street light on Sheen road.

12. Public security / Emergency Plan

12.1 Truck radio quotation

A quotation was provided by CTM for a radio and install for the municipal truck. They are recommending a wireless outlet as well. The Fire Chief agreed to do the test. The decision will be made after the test results.

13. Sport & Recreation & Tourism

No Item on the agenda.

14. Correspondence

14.1 CSHBO – Consultation on triennial plan

The council has no comment on the plan proposed.

14.2 Pontiac Journal ad – Essential workers

The municipality missed the ad that was part of the newspaper printed on May 1st 2020.

Motion # 13-04-05-2020

Pontiac Journal ad

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED THAT the municipality will participate in the ad for essential workers at a price of 67 \$ plus taxes in the next issue that will published.

A vote is asked on the motion

4 in favor
1 against

Adopted by a majority of councillors

15. Varia

No Item on the agenda.

16. Next meeting: June 1st 2020

The next council meeting will be held on June 1st 2020 at the municipal hall at 7:30 PM.

17. Closing of meeting

All Items on the agenda were discussed. The closing of the meeting is requested.

Motion # 14-04-05-2020

Closing of meeting

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to close the meeting at 9:04 PM.

Unanimously adopted by councillors

I, Doris Ranger, mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor – Mrs. Doris Ranger:

Director General – Mrs. Éleine Déry: