



MUNICIPALITÉ DE SHEENBORO

59, chemin Sheen, Sheenboro, QC J0X 2Z0
TEL: 819-689-5022 FAX : 819-689-2408

STUDENT JOB OFFER

The municipality of Sheenboro is looking for one student for a summer job including administrative tasks and public works.

The position requires that the selected candidate be able to take initiative and do certain physical labour.

The main tasks related to the job are: Collaborate on production of documents on municipal services; Sort and classify documents; Collaborate in the regular tasks: maintenance, environmental protection and waste management.

Admissibility:

- Must be a student returning to school in 2018-2019 - Secondary or Post-Secondary (obligatory)
- Ability to read, write and speak effectively in French and in English (an asset);
- Experience in a similar position (an asset);
- Have a valid drivers license (an asset).

This position is seasonal (8 weeks). It will begin at the end of June 2018. The hourly wage is \$ 13.00 for a week totalling 30 hours.

Applications will be accepted until **June 15th 2018 at 4:00 PM** by email: dg.sheenboro@mrcpontiac.qc.ca or by mail:

Élaine Déry, Director General
Municipality of Sheenboro
59, Sheen Road
Sheenboro QC
J0X 2Z0

We thank all those interested in the position. However, only those candidates chosen for the interview will be contacted.